



Hennepin County

Assistant County Administrator

Human Services

Employees in the Human Services line of business work in our communities to help residents achieve safety, stability, self-sufficiency and well-being.

The assistant county administrator for Human Services guides and champions almost 4,000 employees in direct service and support roles, administering vital supports to move people forward. The department includes 12 service areas, serving residents from birth to death.

Now hiring for this position
hennepin.us/jobs

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Hennepin County

300 South 6th Street
Minneapolis, MN 55487



Assistant County Administrator—Human Services

With a clear focus on our North Star of serving residents, Hennepin County employees work every day to eliminate inequities and create opportunity for all, to ensure that all people are healthy, valued and able to thrive. We begin our work from this shared perspective and hold ourselves accountable to our commitments in order to help and honor the very people we've been entrusted to serve.

In this position, you will

Lead department directors, management teams and almost 4,000 employees from multiple service areas about prevention services, navigation, assessment, case management, eligibility for public programs, and internal supports functions. You will also:

- Guide Human Services department directors in aligning departmental strategies with countywide goals and preparing department budgets
- Collaborate across all county business lines to set and champion goals that transform service delivery, focusing on improved outcomes for the people we serve and more resilient communities in alignment with the county's long-term vision
- Promote a culture of continuous improvement by leveraging data and community engagement to ensure strategic direction reflects community needs and reinforces our organizational goals
- Provide elected officials, county administration, and department leaders with expert analysis, status updates, and policy recommendations to support informed decision-making

Qualifications

Both of the following:

- Seven or more years of managerial experience
- Bachelor's degree or higher in public administration, business administration or related field

Note: Experience may be substituted for education on a year for year basis. See the posting for important attributes.

Position location

This is a hybrid position and will be onsite at the Government Center in downtown Minneapolis and in locations countywide.

Read the position description for the full list of responsibilities

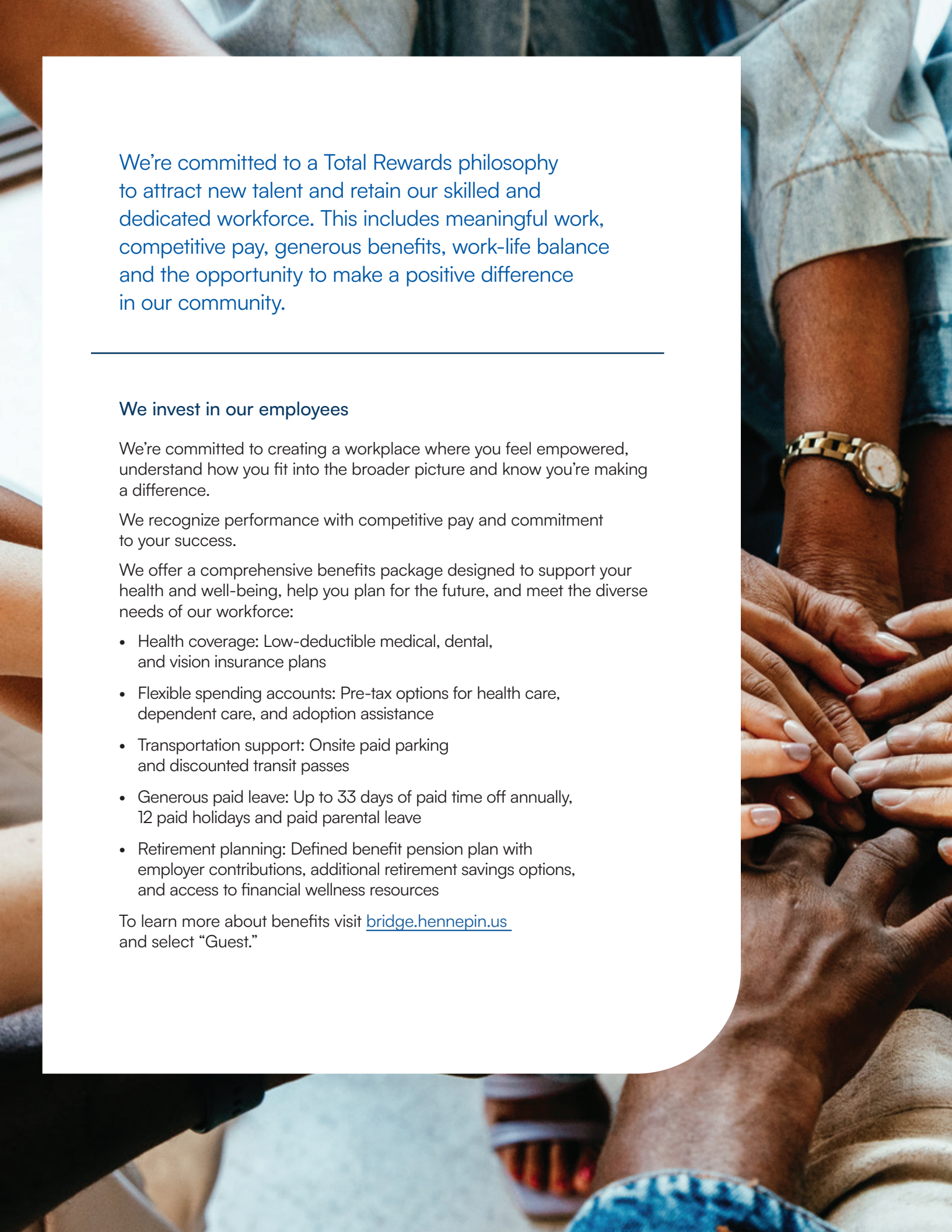
hennepin.us/jobs

Hennepin County's mission, vision and values

hennepin.us/mission-vision

Learn about the ways Hennepin County Human Services serves residents

hennepin.us/humanservices



We're committed to a Total Rewards philosophy to attract new talent and retain our skilled and dedicated workforce. This includes meaningful work, competitive pay, generous benefits, work-life balance and the opportunity to make a positive difference in our community.

We invest in our employees

We're committed to creating a workplace where you feel empowered, understand how you fit into the broader picture and know you're making a difference.

We recognize performance with competitive pay and commitment to your success.

We offer a comprehensive benefits package designed to support your health and well-being, help you plan for the future, and meet the diverse needs of our workforce:

- Health coverage: Low-deductible medical, dental, and vision insurance plans
- Flexible spending accounts: Pre-tax options for health care, dependent care, and adoption assistance
- Transportation support: Onsite paid parking and discounted transit passes
- Generous paid leave: Up to 33 days of paid time off annually, 12 paid holidays and paid parental leave
- Retirement planning: Defined benefit pension plan with employer contributions, additional retirement savings options, and access to financial wellness resources

To learn more about benefits visit bridge.hennepin.us and select "Guest."

Serving residents

Each of Hennepin County's more than 9,000 employees plays a role in driving disparity elimination and work to benefit people's lives in the areas of: Income, Health, Connectivity, Housing, Employment, Education and Justice.



For more information Hennepin County's disparity reduction efforts, visit the county's disparity reduction website.

Hennepin County provides essential services across urban, suburban, and rural landscapes.

Voting, library access, driver's license renewals, and human services — these are just some of the many offerings that Hennepin County provides our residents. Each year, residents trust us with helping them navigate tens of millions of civic engagements. Rooted in equity, our programs and services provide individualized and innovative support to all who call Hennepin County home.

Learn more at hennepin.us.

Life in the Twin Cities

Our metro area offers an unparalleled quality of life with diverse communities, exceptional schools, a vibrant arts and music scene, easily accessible natural resources and six professional sports teams.

Hennepin County is Minnesota's most populous county, with:

- 1.3 million residents
- 45 cities
- \$2.7 billion annual operating budget
- 126 languages and dialects spoken
- 100+ lakes and the Mississippi River

Visit makeitmsp.org and exploreminnesota.com to learn more about our communities.



12.3 million library
checkouts

13,510

HIV tests conducted

2,200

lane miles

24

capital projects

Human Services line of business

Human Services is the largest line of business in the county, with almost 4,000 employees working in 12 service areas. We work with the community and in collaboration with our partners to help residents move toward the desired outcomes of safety, stability, self-sufficiency and well-being. Service areas include:

Access, Aging and Disabilities	Information Technology and Records Management
Behavioral Health	Housing Stability
Children and Family Services	Internal Supports
Child Support	Veterans Services
Economic Supports	Well-being
Financial Analysis and Accounting	
Fraud Prevention and Program Integrity	

The Human Service department covers a broad range of work, including:

Direct services

- Supporting seniors and people with disabilities so they can live their best lives, safely and in the place of their choice
- Meeting the unique needs of new Americans and established immigrant communities
- Connecting people to behavioral health supports and therapies
- Working in the community to help prevent childhood and family trauma, and to support families in their recovery
- Connecting people living in poverty to supports that increase their incomes and their ability to access basic needs
- Working to make homelessness rare, brief and nonrecurring
- Helping veterans and families navigate Veterans Administration systems

Support services

- Forecasting and managing the department's budget
- Preventing and investigating fraud in financial supports programs
- Managing the logistics of a very large department, including payroll, staffing management, internal and external engagement, facility services and more

470,000+

residents served

22,382

people received
walk-in assistance
at the Office of
Multicultural Services

446

families exited
homelessness

113,792

residents received
help with their
Child Support cases

