Committee Summary

Origin
State and federal law requires that each Workforce Innovation and Opportunity Act (WIOA) Workforce Service Area appoint a local Workforce Board that is representative of the geographic area to be served.

Composition

Nineteen (19) member board includes the following:

1. Business
   a. Ten representing Private Sector Business
      i. Two of these must represent small business as defined by Minnesota Law
2. Workforce
   a. Two representing Organized Labor
   b. One representing Joint-labor management or union affiliate registered apprenticeship program who must be a training director or member of a labor organization
   c. One representing community-based organization that has demonstrated experience and expertise in addressing the employment, training or education needs of individuals with barriers to employment including organizations who serve veterans or provide or support competitive integrative employment for individuals with disabilities
3. Education and Training
   a. One representative of adult education and literacy activities under WIOA Title II
   b. At least one representative from an institution of higher education providing workforce investment activities, including community colleges
4. Governmental and Economic Community Development
   a. At least one representative from each of the following governmental and economic and community development entities:
      i. Economic and community development entities
      ii. The state employment service office under the Wagner-Peyser Act
      iii. The programs carried out under Title I of the Rehabilitation Act of 1973

Duties/Responsibilities

- Propose, develop, and study innovative programs to provide employment opportunities for unemployed persons in suburban Hennepin County and Carver County by increasing the involvement of the business community in employment and training activities.
- Continually analyze needs for employment, training, and related services within the Workforce Service Area.
- Submit recommendations to the Hennepin County Board and the State of Minnesota regarding program plans and basic goals, policies, and procedures.
- Monitor and objectively evaluate employment and training programs conducted within the Workforce Service Area.
Recommend strategies to increase private-sector employment opportunities for economically disadvantaged persons.

Report all findings and recommendations to the Hennepin County Board.

All Workforce Development Board representatives must have substantial management, hiring or policy authority.

Term
3 years

Meetings
The board meets monthly generally on the second Monday of each month from 12:30 p.m. to 2:00 p.m. at various locations to be determined by the Hennepin-Carver Workforce Development Board.

Eligibility Requirements
Economic and/or Community Development representation shall consist of persons employed with organizations that specialize in policy for communities to promote and improve the standard of living and economic health of a specific geographic area and must be nominated from a government or economic development entity. The Community Based organization representative is appointed from among individuals who are nominated by local labor federations (or, for a local area in which no employees are represented by such organizations, other representatives of employees). The representative of the state employment service office under Wagner Peyser Act must be nominated from a government or economic development entity. The Organized Labor representative is appointed from among individuals who are nominated by local labor federations. The representative of programs carried out under Title I of the Rehabilitation Act of 1973, other than sec.112 part C of that title must be nominated from a government or economic development entity. The Board Chair must be a business representative. Private Sector Business representatives shall be business owners, chief executives or chief operating officers of non-governmental employers, or other private sector executives must provide employment opportunities in in-demand industry sectors or occupations, and must be nominated by a local business organization and/or business trade association. The Adult Education representative must be nominated by a representative of the Adult Basic Education program they represent. The Higher Education representative must be nominated from an institution of higher education providing workforce investment activities. The representative of Joint-labor management or union affiliate registered apprenticeship program is appointed from individuals who are nominated by local labor federations. All Workforce Development Board representatives must have substantial management, hiring or policy authority.

Compensation
Lunch provided at meeting

Reimbursement
None

Other Information
Contact Information

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