



Noncertified Death Record Application

Anyone may buy a noncertified death record for a Minnesota death.

A noncertified death record prints on plain paper. *Noncertified copies are for informational use only.* If we cannot find the record with the information you provide; we will send you a statement of no record found.

MANDATORY: Information about the deceased person - used to find the requested death record

Subject/deceased	First name (required)		Middle name (required)		Last name (required)		Name suffix	
	Date of death [MM/DD/YYYY] (required)		Date of birth [MM/DD/YYYY]		or Age		City of death	
	County of death (required)		State MN					
First parent's name			Second parent's name			Spouse on record (if any)		

You MUST complete this section if you send your application to a vital records office by mail or fax

Requester	Requester name (please print)			Daytime phone (10-digits)		Email		
	Mailing address - UPS® will not deliver to PO boxes or APO addresses.			Apt/Unit #	City		State	ZIP Code™

Quantity and cost – make checks payable to: Hennepin County Treasurer		Quantity	Fee	Total
One noncertified copy			\$13	\$13
How many extra copies do you want? Additional copies are \$6 each at the time of this purchase			\$6	
How do you want us to process your request?			Fee	
Standard – request processed in the order received			\$0	\$0
Faster – your request goes ahead of standard requests (Does not include return overnight mail delivery)			\$20	
You must pay the full amount for the noncertified records and services that you ask for. Fees are due at the time of application and are non-refundable. <i>Minnesota Statutes, section 144.226.</i>			Total due:	

How do you want to pay?	
<input type="checkbox"/> Check: Check # _____	Make check or money order payable to: Hennepin County Treasurer and send by mail with the application. DO NOT SEND CASH. <i>Checks returned for non-payment will result in a \$30 charge to you. You could also face civil penalties.</i> <i>Minnesota Statutes, section 604.113, subdivision 2.</i>
<input type="checkbox"/> Money Order: Money order # _____	

Mail your application and payment	
Hennepin County Vital Records 300 S. 6th Street, MC:678B Minneapolis, MN 55487-0678 FAX # 612-348-2010	The Vital Records Office returns applications that are incomplete or not paid in full at the time of application. If we cannot find the record with the information you provide, we will send you a "Statement of No Record Found".

If you have questions, please contact us at: vitalrecords@hennepin.us or 612-348-8919



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Office use only		
DCN/Certificate # _____	Number of copies _____	Initials _____
ID type _____	Amount \$ _____	Issue date _____
ID # _____		