

Instructions for an applicant with a felony who wants a name change with marriage license application

Step 1: Felon Name Change Notice (page 2)

- This form must be completed and sent to the appropriate authority if you are a felon and you want to change your name through the marriage license application process.
- Wait 30 days before moving to step 2.

Step 2: 30 days after you have submitted your felon name change notice, complete the forms on pages 3 and 4 and come in to a service center office to complete and pay for your marriage license.

1. Affidavit of Service (page 3)

- You are documenting who and when your felon name change notice (page 2) was served, as required by statute.
- This form must be completed by the applicant who is a felon.
- This form must be notarized.
- Form must be submitted when you come in to a service center to complete and pay for your marriage license application.

2. Applicant Certification (page 4)

- You are documenting that 30 days have passed since serving the felon name change notice.
- This form must be completed by the applicant who is a felon.
- This form must be notarized.
- Form must be submitted when you come in to a service center to complete and pay for your marriage license application.



STATE OF MINNESOTA
COUNTY OF HENNEPIN

FELON NAME CHANGE NOTICE

Pursuant to Minnesota Statutes Sections 259.13 for the purpose of a name change through Hennepin County Marriage license application.

In the Matter of the Application of:

First Middle Last

For a change of name to:

First Middle Last

TO: *(Check all that apply)*

Prosecuting Authority for _____
Print County and State of your conviction or print federal district if convicted under federal law.
Minnesota Attorney General (Minnesota Attorney General must also be served if conviction is federal or out of state).

1. This notice is to inform the office identified above that the applicant has applied for a change of name in the County of Hennepin by filing an application for a marriage license with name change.
2. A copy of the application showing the present full legal name and the requested name is attached. Any correspondence concerning this application for a marriage license with name change should be addressed to the following:

Hennepin County Service Centers
Attn: Vital Records Unit Supervisor
Hennepin County Government Center Suite A025
300 South Sixth Street
Minneapolis, MN 55487

3. This notice is served to comply with Minn. Stat. § 259.13. Any objection must be filed within 30 days of service of this notice.

Dated: _____

Applicant Signature

Applicant name: _____

Street address: _____

City/State/Zip: _____

E-mail address: _____



STATE OF MINNESOTA
COUNTY OF HENNEPIN

AFFIDAVIT OF SERVICE OF
FELON NAME CHANGE NOTICE

Pursuant to Minnesota Statutes Sections 259.13 and 517.08 for the purpose of a name change through Hennepin County Marriage license application.

In the Matter of the Application of:

First Middle Last

For a change of name to:

First Middle Last

Name, being first duly sworn on oath, deposes and says:

On Date, I served a felon name change notice on the following office(s) by

placing a true and correct copy in an envelope, separately addressed as applicable, and mailing the envelope(s) from City, State, by United States mail, postage prepaid:

(List the name and address of each prosecuting authority mailed a felon name change notice, including the Minnesota Attorney General if necessary.)

Three horizontal lines for listing prosecuting authorities.

My signature below attests that all statements made and information provided are true and correct.

Signature

Date

Notary Public box containing fields for State of, County of, date, and Notary Public signature line.

Designee:

Location:



STATE OF MINNESOTA
COUNTY OF HENNEPIN

**APPLICANT CERTIFICATION
FELON NAME CHANGE NOTICE**

Pursuant to Minnesota Statutes Sections 259.13 and 517.08 for the purpose of a name change through Hennepin County Marriage license application.

In the Matter of the Application of:

First Middle Last

For a change of name to:

First Middle Last

I, _____, being first duly sworn on oath, certify that 30 days
Applicant Name

have passed since service of a felon name change notice upon the prosecuting authority (or authorities) and if applicable, the Minnesota Attorney General, or I'm providing a certified copy of a court order approving the name change. I further certify that I have received no objection to my application for a name change.

My signature below attests that all statements made and information provided are true and correct.

Signature Date

State of _____ County of _____
Subscribed and sworn to before me this ____ day of _____ 20____.

Notary Public

Designee: _____ Location: _____