

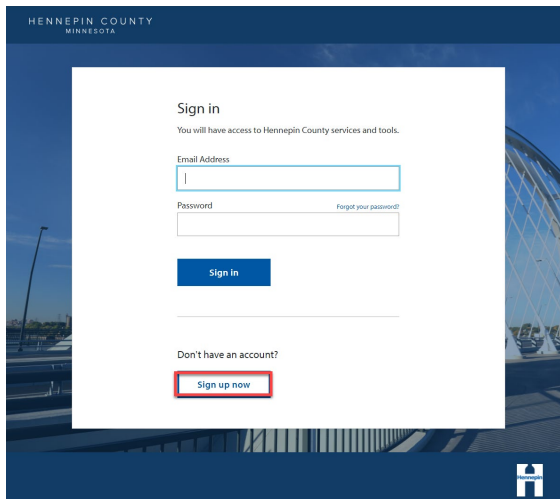
Creating an Online Payment Account

Overview

Hennepin County requires customers to log into a [secure system](#). Below are the steps to assist you with creating an account and then logging into that account.

Process

1. Go to the Hennepin County online payment system:
https://payment.hennepin.us/psc/fprd/CUSTOMER/ERP/c/NUI_FRAMEWORK.PT_LANDINGPAGE.GBL
2. If you have already registered with Hennepin County, you can enter your email address and password to sign into your account. If not, click on **Sign up now**.

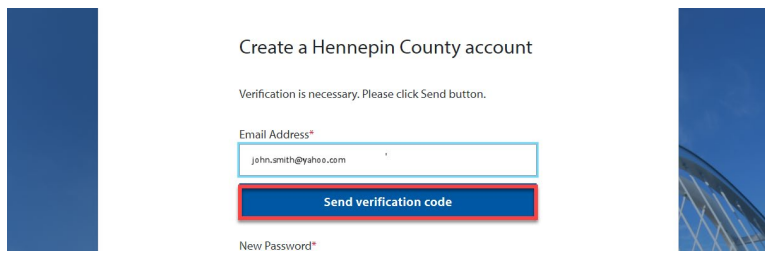


The screenshot shows a web page for Hennepin County, Minnesota. At the top left, it says 'HENNEPIN COUNTY MINNESOTA'. The main content area is titled 'Sign in' and includes the text 'You will have access to Hennepin County services and tools.' Below this are two input fields: 'Email Address' and 'Password'. A 'Sign in' button is positioned below the password field. To the right of the password field is a link that says 'Forgot your password?'. Below the 'Sign in' button is a horizontal line, and then the text 'Don't have an account?'. Underneath this text is a 'Sign up now' button, which is highlighted with a red rectangular border.

Note:

- If you enter your email address and password, and it doesn't recognize you, either your password is incorrect, or you need to create an account.
 - If you receive an error message, please clear your browser's cache and restart your computer, then try again.
3. After clicking on **Sign up now**, you should see the following screen, where you should enter your email address and click on **Send verification code**.

Create an Account



Create a Hennepin County account

Verification is necessary. Please click Send button.

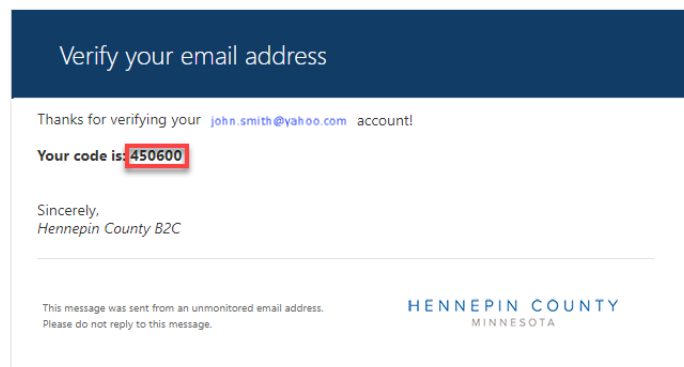
Email Address*

Send verification code

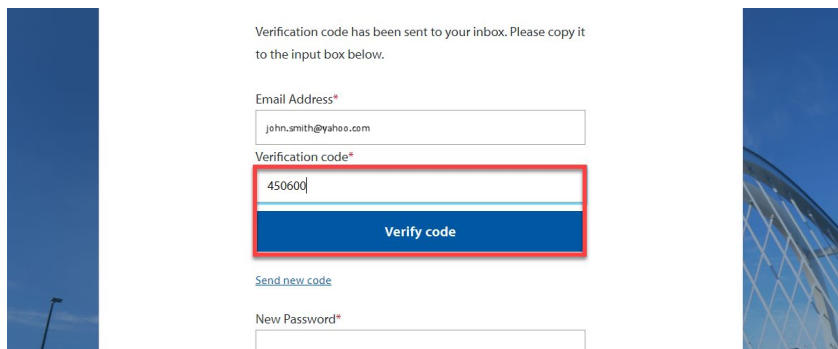
New Password*

3. A verification code will be sent to your email address from "Microsoft on behalf of Hennepin County B2C, msonlineserviceteam@microsoftonline.com", and the email will look like this:

Microsoft on behalf of Hennepin County B2C <msonlineserviceteam@microsoftonline.com>
to me ▾



4. Go back to the Create a Hennepin County Account page and enter the code into the Verification Code box, then click **Verify Code**.



Verification code has been sent to your inbox. Please copy it to the input box below.

Email Address*

Verification code*

Verify code

[Send new code](#)

New Password*

5. Enter a password into the New Password box and the same password into the Confirm New Password box. Enter your first name in the Given Name box and your last name in the Surname box. Click **Create**.

Create an Account

Create a Hennepin County account

E-mail address verified. You can now continue.

Email Address*

New Password*

Confirm New Password*

Given Name*

Surname*

6. You have successfully created an account with Hennepin County. Sign in using your email address and password.

HENNEPIN COUNTY
MINNESOTA

Sign in

You will have access to Hennepin County services and tools.

Email Address

Password [Forgot your password?](#)

Don't have an account?

