

HENNEPIN COUNTY

MINNESOTA

MEMO: Master Consulting Services Agreements Program Report

To: County Board of Commissioners

From: Dan Nickols, Program Manager

Date: March 7, 2019

Re: Fourth Quarter 2018 Program Report

The Hennepin County Consulting Services Program (CSP) allows firms in various technical disciplines (e.g., architecture, engineering, energy, etc.) to prequalify for providing professional services to Hennepin County departments. Once prequalified, firms can be considered for work. CSP goals include creating a transparent process, improving competition by increasing the number of participating firms and encouraging greater use of Small Business Enterprise (SBE) firms.

Attached is the activity report for the CSP for the fourth quarter of 2018.

Report highlights include:

- Total expenditures through the fourth quarter of 2018 totaled \$8,883,333
- Currently 236 firms have executed the program master agreement; 112 (47%) of these firms are SBE.
- During 2018 - 122 firms have received work under the program, 59 are SBE firms.
- \$3,560,209 (40%) of dollars spent during 2018 were directed to SBE firms.

Firm Designation	Utilization Rate	Amount	%
Non- SBE Expenditures	63 of 124	\$5,323,124	59.92
SBE Expenditures	36 of 112	\$2,211,844	24.90
SBE/WBE Expenditures	15 of 40	\$952,527	10.72
SBE/MBE Expenditures	8 of 25	\$395,838	4.46
Total SBE Expenditures			40.08
Total Expenditures		\$8,883,333	100

Hennepin County Public Works

701 Fourth Avenue South, Suite 400 Minneapolis, MN 55415
hennepin.us/pwbiz





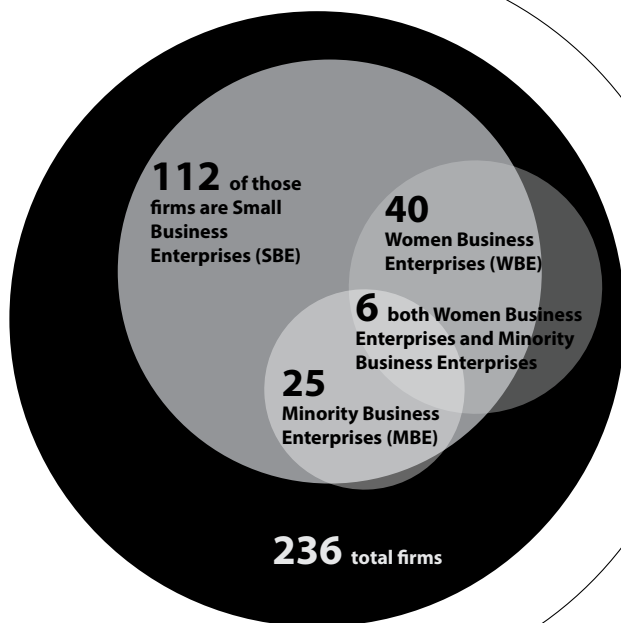
Master Consulting Services Agreements Program Report — Fourth Quarter 2018

The Consulting Services Program allows consultants in various technical fields (e.g. architecture, engineering and other project-related consulting services) to prequalify for providing professional services to county departments. Once prequalified, firms can be considered for work.

Program goals include creating a transparent process, improving competition by increasing the number of participating firms and encouraging greater use of Small Business Enterprise firms.

Firm participation

236 firms have participated in the program and signed a master agreement



112 (47%) of the firms are Small Business Enterprises

Program usage by work category and SBE utilization

Department	Amount	SBE
Architecture and Facility Engineering	\$4,597,902	46%
Construction Support	\$1,249,444	43%
Transportation	\$1,410,603	23%
Environmental	\$1,228,356	31%
Energy	\$161,320	0%
Community Engagement & Development	\$235,708	91%
Total	\$8,883,333	40%

Expenditures

January 1 to December 31, 2018

Program allows for \$12 million in expenditures per year (Board resolution 16-0446)

