

# HENNEPIN COUNTY

## MINNESOTA

MEMO: Master Consulting Services Agreements Program Report

To: County Board of Commissioners

From: Dan Nickols, Program Manager

Date: 10/26/2018

Re: Third Quarter 2018 Program Report

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The Hennepin County Consulting Services Program (CSP) allows firms in various technical disciplines (e.g., architecture, engineering, energy, etc.) to prequalify for providing professional services to Hennepin County departments. Once prequalified, firms can be considered for work. CSP goals include creating a transparent process, improving competition by increasing the number of participating firms and encouraging greater use of Small Business Enterprise (SBE) firms.

Attached is the activity report for the CSP for the third quarter of 2018.

Report highlights include:

- Total expenditures through the third quarter of 2018 totaled \$5,463,100
- Currently 245 firms have executed the program master agreement; 122 (50%) of these firms are SBE.
- During 2018 - 107 firms have received work under the program, 54 are SBE firms.
- \$2,487,530 (46%) of dollars spent during 2018 were directed to SBE firms.





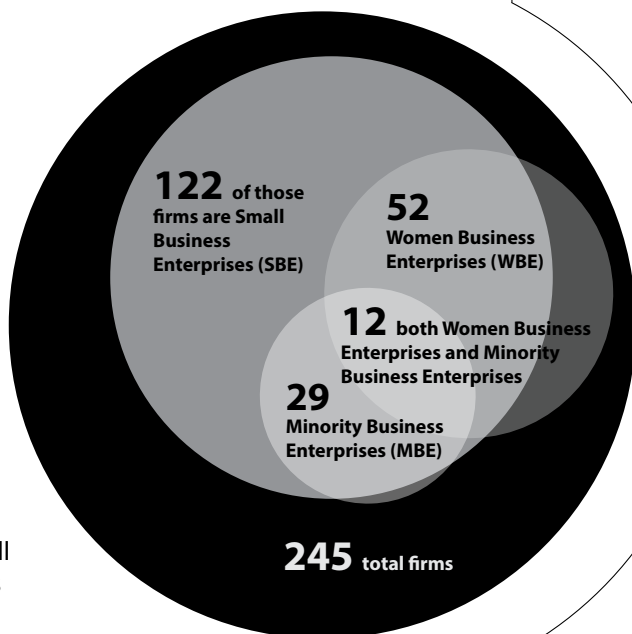
# Master Consulting Services Agreements Program Report — Third Quarter 2018

The Consulting Services Program allows consultants in various technical fields (e.g. architecture, engineering and other project-related consulting services) to prequalify for providing professional services to county departments. Once prequalified, firms can be considered for work.

Program goals include creating a transparent process, improving competition by increasing the number of participating firms and encouraging greater use of Small Business Enterprise firms.

## Firm participation

**245 firms** have participated in the program and signed a master agreement

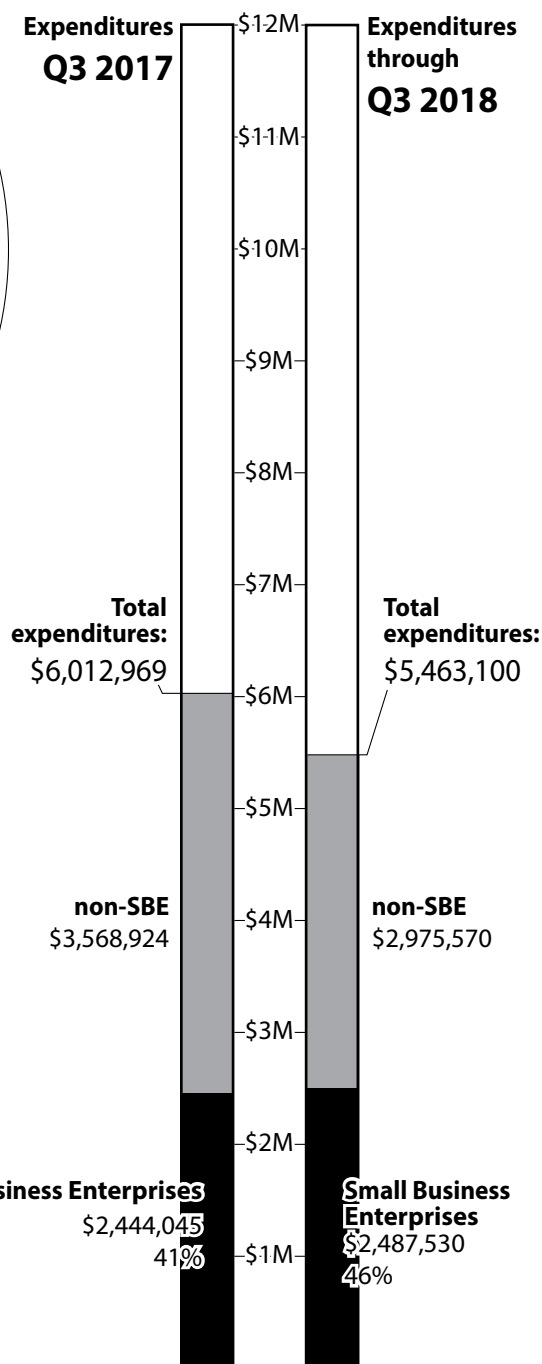


**122 (50%)** of the firms are Small Business Enterprises

## Expenditures

January 1 to September 30, 2018

Program allows for \$12 million in expenditures per year (Board resolution 16-0446)



## Program usage by work category and SBE utilization

Department	Amount	SBE
Architecture and Facility Engineering	\$2,834,813	51%
Construction Support	\$894,862	50%
Environmental	\$812,428	36%
Transportation	\$719,864	29%
Energy	\$117,256	0%
Community Engagement & Development	\$83,877	91%
<b>Total</b>	<b>\$5,463,100</b>	<b>46%</b>