

HENNEPIN COUNTY

MINNESOTA

MEMO: Master Consulting Services Agreements Program Report

To: County Board of Commissioners

From: Dan Nickols, Program Manager

Date: July 15, 2019

Re: Second Quarter 2019 Program Report

Attached is the report for the Consulting Services Program for the second quarter of 2019.

Report highlights include:

- Total expenditures were \$3,313,275.
- Total dollars directed to Small Business Enterprises (SBE) were \$1,523,020 (46%).
- 238 firms have master agreements in the program.
- 98 firms received work under the program; 54 SBE received work.

Firm Designation	Utilization Rate	Amount	%
Non- *SBE Expenditures	44 of 125 firms	\$1,790,255	54.0
SBE Expenditures	31 of 113 firms	\$916,950	27.7
SBE/*WBE Expenditures	12 of 41 firms	\$346,245	10.5
SBE/*MBE Expenditures	11 of 26 firms	\$259,825	7.8
Total SBE Expenditures			46.0
Total Expenditures		\$3,313,275	100

*SBE: Small Business Enterprise, *WBE: Woman Business Enterprise, *MBE: Minority Business Enterprise

Hennepin County Public Works

701 Fourth Avenue South, Suite 400, Minneapolis, MN 55415
hennepin.us/pwbiz





Master Consulting Services Agreements Program Report — Second Quarter 2019

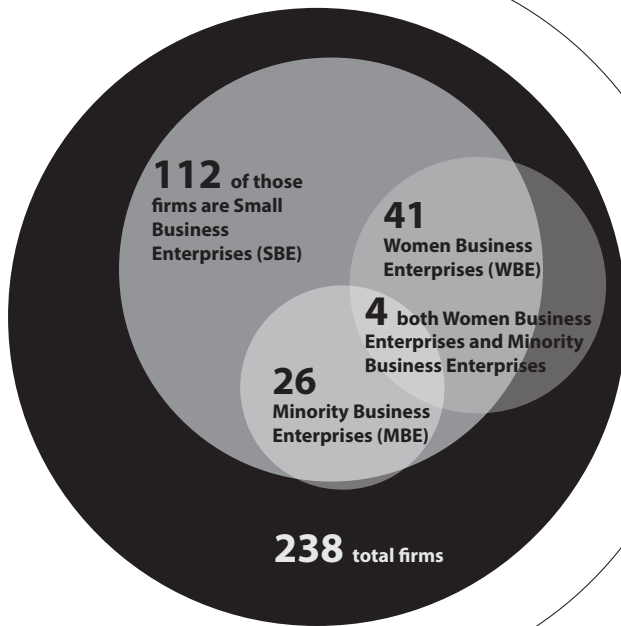
The Consulting Services Program allows consultants in various technical fields (e.g. architecture, engineering and other project-related consulting services) to prequalify for providing professional services to county departments. Once prequalified, firms can be considered for work.

Program goals include creating a transparent process, improving competition by increasing the number of participating firms and encouraging greater use of Small Business Enterprise firms.

Firm participation

As of June 30, 2019

238 firms have participated in the program and signed a master agreement

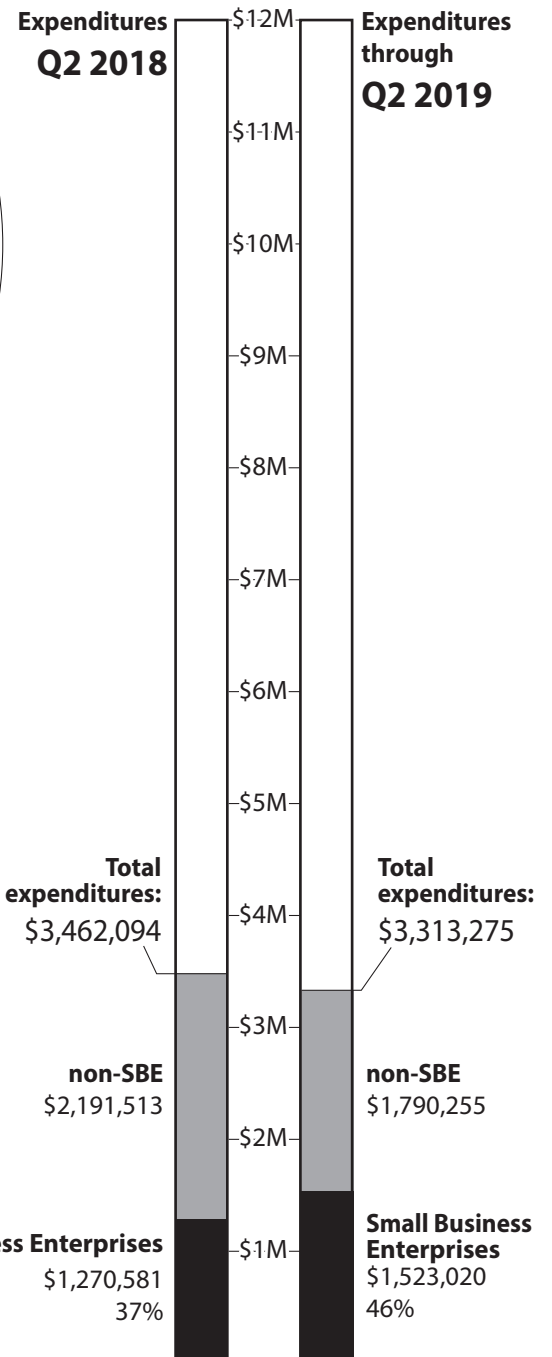


112 (47%) of the firms are Small Business Enterprises

Expenditures

January 1 to June 30, 2019

Program allows for \$12 million in expenditures per year (Board resolution 16-0293)



Program usage by work category and SBE utilization

Work category	Amount	SBE
Architecture and facility engineering	\$1,738,512	47%
Transportation	\$609,407	40%
Construction support	\$503,206	68%
Environmental	\$301,964	20%
Community engagement & development	\$146,026	48%
Energy	\$14,160	0%
Total	\$3,313,275	46%