

HENNEPIN COUNTY

MINNESOTA

MEMO: Master Consulting Services Agreements Program Report

To: County Board of Commissioners

From: Dan Nickols, Program Manager

Date: April 22, 2019

Re: First Quarter 2019 Program Report

Attached is the report for the Consulting Services Program for the first quarter of 2019.

Report highlights include:

- Total expenditures were \$1,457,391.
- Total dollars directed to SBE firms were \$609,074 (42%).
- 230 firms have master agreements in the program.
- 73 firms have received work under the program; 40 are SBE firms.

Firm Designation	Utilization Rate	Amount	%
Non- *SBE Expenditures	33 of 124 firms	\$848,317	58.2
SBE Expenditures	24 of 112 firms	\$296,450	20.3
SBE/*WBE Expenditures	7 of 40 firms	\$191,667	13.2
SBE/*MBE Expenditures	9 of 25 firms	\$120,957	8.3
Total SBE Expenditures			41.8
Total Expenditures		\$1,457,391	100

*SBE: Small Business Enterprise, *WBE: Woman Business Enterprise, *MBE: Minority Business Enterprise





Master Consulting Services Agreements Program Report — First Quarter 2019

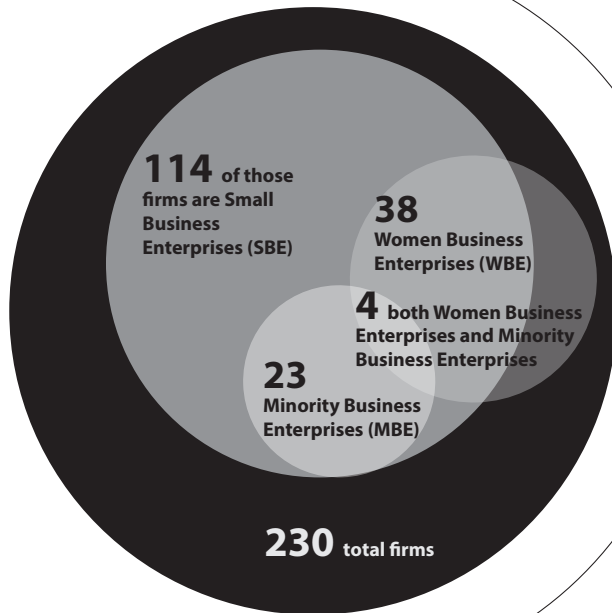
The Consulting Services Program allows consultants in various technical fields (e.g. architecture, engineering and other project-related consulting services) to prequalify for providing professional services to county departments. Once prequalified, firms can be considered for work.

Program goals include creating a transparent process, improving competition by increasing the number of participating firms and encouraging greater use of Small Business Enterprise firms.

Firm participation

As of March 31, 2019

230 firms have participated in the program and signed a master agreement

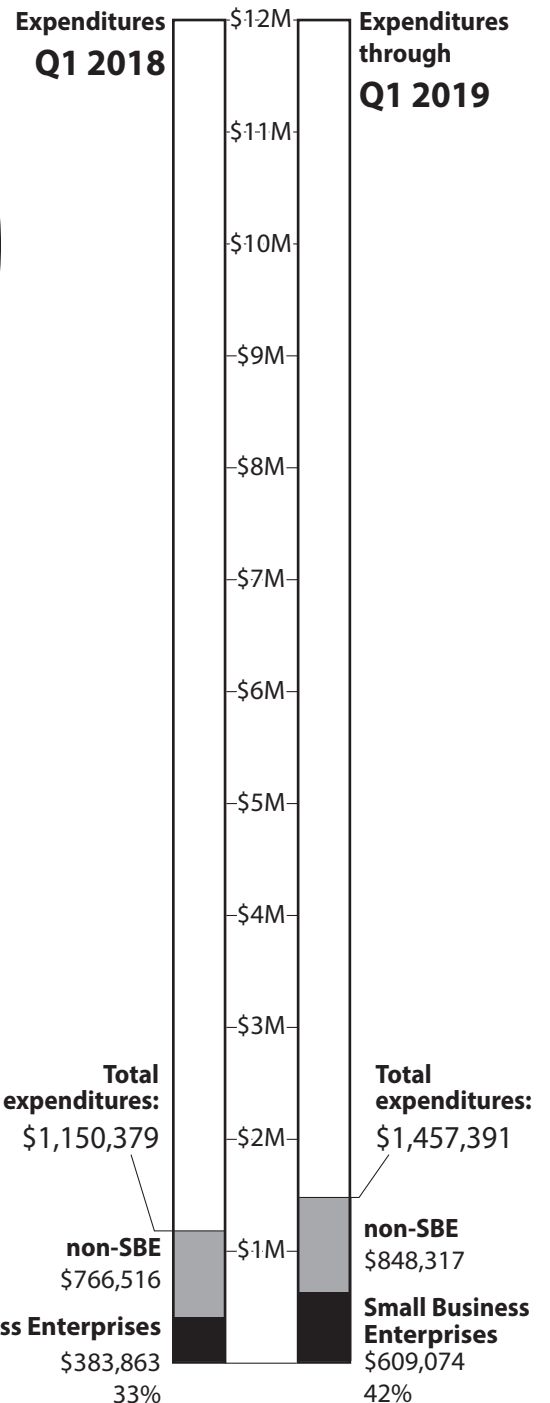


114 (50%) of the firms are Small Business Enterprises

Expenditures

January 1 to March 31, 2019

Program allows for \$12 million in expenditures per year (Board resolution 16-0293)



Program usage by work category and SBE utilization

Work category	Amount	SBE
Architecture and facility engineering	\$793,280	48%
Transportation	\$267,028	17%
Construction support	\$189,034	71%
Environmental	\$151,091	19%
Community engagement & development	\$56,372	35%
Energy	\$586	0%
Total	\$1,457,391	42%