

HENNEPIN COUNTY

MINNESOTA

MEMO: Master Consulting Services Agreements Program Report

To: County Board of Commissioners

From: Dan Nickols, Program Manager

Date: 5/23/2018

Re: First Quarter 2018 Program Report

The Hennepin County Consulting Services Program (CSP) allows firms in various technical disciplines (e.g., architecture, engineering, energy, etc.) to prequalify for providing professional services to Hennepin County departments. Once prequalified, firms can be considered for work. CSP goals include creating a transparent process, improving competition by increasing the number of participating firms and encouraging greater use of Small Business Enterprise (SBE) firms.

Attached is the activity report for the CSP for the first quarter of 2018.

Report highlights include:

- Total expenditures during the quarter totaled \$1,150,379
- Currently 232 firms have executed the program master agreement; 112 (48%) of these firms are SBE.
- 188 firms have received work under the program, 89 are SBE firms.
- 33% of dollars spent during 2018 were directed to SBE firms.





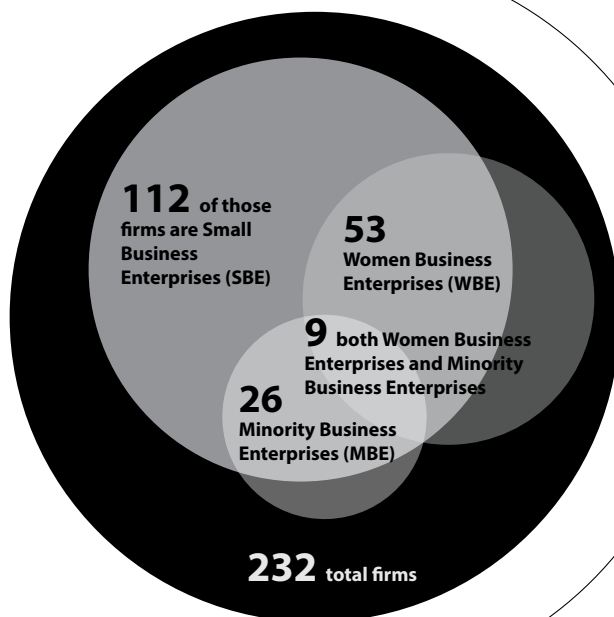
Master Consulting Services Agreements Program Report — First Quarter 2018

The Consulting Services Program allows consultants in various technical fields (e.g. architecture, engineering and other project-related consulting services) to prequalify for providing professional services to county departments. Once prequalified, firms can be considered for work.

Program goals include creating a transparent process, improving competition by increasing the number of participating firms and encouraging greater use of Small Business Enterprise firms.

Firm participation

232 firms have participated in the program and signed a master agreement

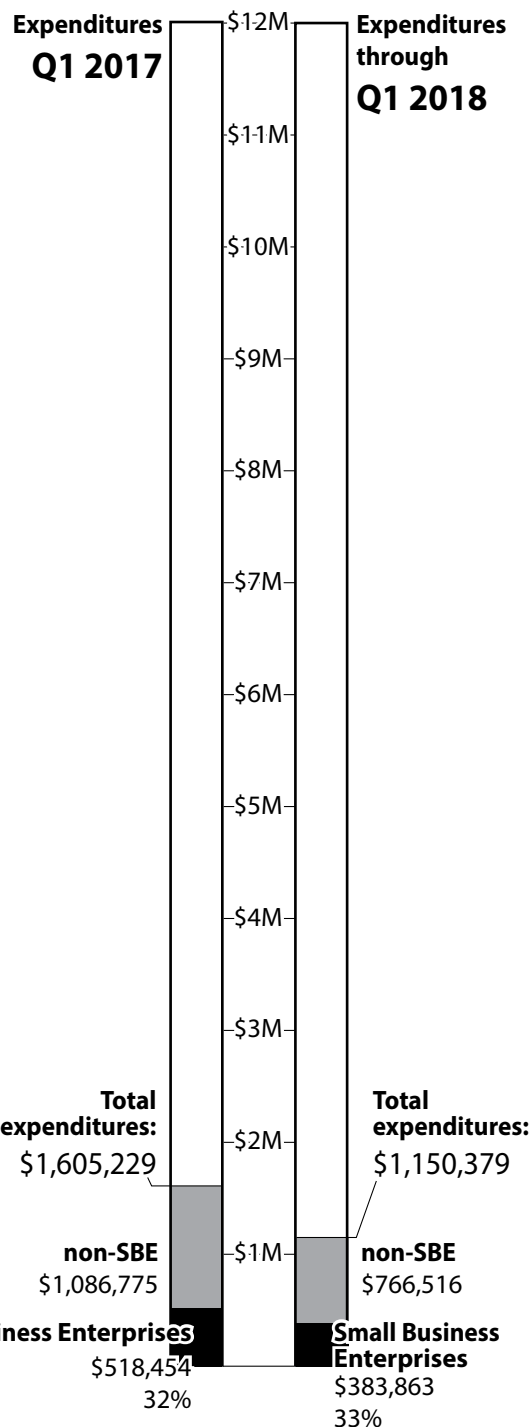


112 (48%) of the firms are Small Business Enterprises

Expenditures

January 1 to March 31, 2018

Program allows for \$12 million in expenditures per year (Board resolution 16-0446)



Program usage by work category and SBE utilization

Department	Amount	SBE
Architecture and Facility Engineering	\$680,388	36%
Construction Support	\$220,137	49%
Transportation	\$107,765	15%
Environmental	\$76,303	16%
Energy	\$59,164	0%
Community Engagement & Development	\$6,622	5%
Total	\$1,150,379	33%