

Green Partners Budget Form

Community Really Matters
2021

| <u>Expense</u> | <u>Description</u> | <u>Hourly Rate/ Cost per Item</u> | <u>Number Hours or Items</u> | <u>Funds Requested</u> |
|--|---|---------------------------------------|----------------------------------|----------------------------|
| (A) Staff and Personnel - Applicants must follow applicable U.S. labor laws. Contact a lawyer for assistance. (add rows below as needed) | | | | |
| Project manager - Maggie | Coordinate all project activities, complete required reports and attend grant meetings | \$30.00 | 150 | \$4,500.00 |
| Project staff - Richard, Rosita | Develop/ lead project activities and workshops | \$25.00 | 150 | \$3,750.00 |
| Project assistant - Carol | Project assistance | \$20.00 | 50 | \$1,000.00 |
| Administrative staff - Daryl | budget reporting | \$20.00 | 20 | \$400.00 |
| Community recycling ambassadors | 15 ambassadors (\$300 each per year of service) | \$300.00 | 15 | \$4,500.00 |
| | | | | \$0.00 |
| | | | SUBTOTAL = | \$14,150.00 |
| (B) Reimbursable Expenses | | | | |
| 1. Project Supplies -- List all of the supplies you are seeking to purchase with this grant. (add rows below as needed) | | | | |
| Reusable water bottles | Reusable drink containers for ambassadors and their workshop participants | \$5.00 | 150 | \$750.00 |
| Waste reduction education supplies | Reusable items like on-the-go silverware, straws, etc. | \$20.00 | 10 | \$200.00 |
| Low-waste event supplies | Reusable water container and other reusable and compostable supplies | \$300.00 | 1 | \$300.00 |
| 2. Food -- For events and activities directly related to project activities. Indicate number of events and cost per event. (add rows below as needed) | | | | |
| Food for training workshops | food for ambassador training workshops, meetings, and gatherings | \$100.00 | 6 | \$600.00 |
| Food for community workshops | food for ambassador's community workshops (\$75 allocated to each ambassador) | \$75.00 | 15 | \$1,125.00 |
| Food for final celebration | food for final celebration | \$10.00 | 100 | \$1,000.00 |
| 3. Incentives -- Must be tied directly to an action or activity that motivates environmentally-responsible behavior. (add rows below as needed) | | | | |
| Waste prevention incentives identified by ambassadors | Waste prevention incentives identified by ambassadors as needed/prizes for participants | \$50.00 | 15 | \$750.00 |
| | | | | \$0.00 |
| 4. Marketing and Communications | | | | |
| Printing | flyers and postcards to promote events | \$0.20 | 800 | \$160.00 |
| Postage | postage for postcard mailing postcards | \$0.20 | 500 | \$100.00 |
| community paper advertising | Promotions for workshops and events | \$25.00 | 6 | \$150.00 |
| 5. Other Expenses (add rows below as needed) | | | | |
| Field trip transportation | Bus rental for 1/2 day field trip | \$200.00 | 1 | \$200.00 |
| | | | SUBTOTAL = | \$5,335.00 |
| | | | TOTAL = | \$19,485.00 |