



Green Partners grant information meeting

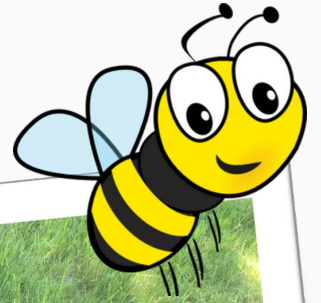
Hennepin County Environment and Energy, Patience Caso

April 2021



Agenda

- Environmental education resources and grant opportunities
- Green Partners grant program
 - Environmental action grants
 - Youth environmental education grants
 - Eligible project expenses
 - Grant application questions
- Applying through the Supplier Portal



Introduce yourself in the chat

Who are you and what organization do you represent?



Environmental education resources

Search: Hennepin County environmental education

www.hennepin.us/environmentaleducation

Environmental education

A wide variety of free environmental education resources, project support and funding is available to organizations working with residents and youth in Hennepin County.

Get the latest updates on environmental education programs and resources, learn about events and training opportunities, and read what others in the field are doing:

- [Subscribe to our Environmental education news](#) monthly update email. See the [most recent edition](#) for an example of the content.
- Join our [Environmental education network Facebook group](#) to collaborate about environmental education and connect with others.

[Open all](#)

+ Communication resources and print materials

+ Curriculum ideas and activity guides

+ Education kits, activity supplies and event displays

+ Tours, field trip transportation and presentations

+ Environmental education programs

+ Grants

+ Training, volunteer and citizen science opportunities

Environment and Energy

environment@hennepin.us

Phone: 612-348-3777

Stay informed

Environmental education news
monthly email

Facebook group: Hennepin
County Environmental Education
Network



Waste prevention grants

For schools, nonprofits and businesses

- Bins, supplies, reusable items, and equipment
- Free signage
- Free educational literature

<https://www.hennepin.us/recycling>



Natural resources grants

- Natural resources
- Aquatic invasive species
- Healthy tree canopy

www.hennepin.us and search



Green Partners grants

Two types of grants

Environmental action grants

Motivate adults and older youth to take one or two actions to protect the environment using behavior change strategies.

Youth environmental education grants

Inspire youth to develop an environmental ethic and interest in environmental stewardship using environmental education best practices.

Green Partners timeline

May 6, 2021	Applications due by 3 p.m.
June	Application review
August	Board approval of recommended projects
September 1, 2021	Projects begin Orientation meeting
August 31, 2022	One-year grant projects end
August 31, 2023	Two-year grant projects end



Green Partners website

- Information about the grants
- Link to the Supplier Portal

www.hennepin.us/greenpartners

Green Partners environmental education grants

Engage, educate, act and collaborate for the environment

Hennepin County provides funding and support to organizations to actively educate, engage and motivate residents to become environmental stewards and make positive behavior changes.

We focus on actions to prevent waste, recycle, reduce household hazardous waste, conserve energy, care for trees, protect pollinators, and improve our air and water quality.

[Sign up for our Environmental education news monthly update email.](#)

[View the most recent Environmental education news email.](#)

Hennepin County Environment and Energy

environment@hennepin.us

Phone: 612-348-3777

[Open all](#)

+ Environmental education grants

+ Information for current grantees

+ Recently awarded grants

Link to the Supplier Portal

Applying for a grant

Applications are being accepted until 3 p.m. Thursday, May 6, 2021.

Application due date

Proposals are due by 3 p.m. on Thursday, May 6, 2021.

You can find the application materials on the [Hennepin County Supplier Portal](#). You must submit your application through the Supplier Portal.

If you need assistance registering or submitting your application documents, contact the Supplier Portal Help Desk at 612-543-5412 or supplierportal@hennepin.us, Monday through Friday, 8 to 4 p.m.

Groups must register and apply through the Hennepin County Supplier Portal:

There are four steps to submit your application, you must:

1. Register an individual account with Hennepin County Online Services
2. Register your company's information in the Hennepin County Supplier Portal. [Learn more and get instructions.](#)
3. Download grant application materials from the Hennepin County Supplier Portal
4. Submit your application materials through the Hennepin County Supplier Portal

Hennepin Supplier Portal

Log in

Register with the Supplier Portal and select categories that align with your business in order to receive notifications of solicitations and bid on events.

You can view current opportunities on the right without logging in.

To register, follow two steps:

1. Register an individual account with Hennepin County Online Services, **THEN**
2. Come back to the Supplier Portal, log in, and register your company's information.

[Log in or register](#)

Help & Training

For step by step instructions [visit the Supplier Portal help page.](#)

Need further assistance?

Call (612) 543-5412 (M-F, 8:00am - 4:30pm) or email supplierportal@hennepin.us.

Announcements





Complete List of Solicitations

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Bid tabulations

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Event Name	Type of Opportunity	End Date/Time:		
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Green Roof System Service and Maintenance	General Services	04/13/2021 02:00 PM CDT		
Insurance Broker Services	Professional Services	04/29/2021 03:00 PM CDT		
Parenting capacity services	Human Services/Public Health	04/07/2021 02:00 PM CDT		
Parking Lot Sweeping	General Services	04/06/2021 02:00 PM CDT		
Property for Sale - 250 West Park Road	Commodities/Goods	04/27/2021 02:00 PM CDT		
Solid Waste Management Solution	Professional Services	05/06/2021 02:00 PM CDT		

Event search page

Bid Tabulations

Select an event below, then click the 'View Event Package' link to view the bid tabulations. Bid tabulations are only posted for public commodities and general service tabulations for up to two weeks after the event end date.

Event ID	Event Name	Type of Opportunity	End Date/Time:
NFB0000213	Eden Prairie Site Restoration	General Services	03/19/2021 02:00 PM

Green Partners grant program

Green Partners grants

Two types of grants

Environmental action grants

Motivate adults and older youth to take one or two actions to protect the environment using behavior change strategies.

Youth environmental education grants

Inspire youth to develop an environmental ethic and interest in environmental stewardship using environmental education best practices.

Green Partners grant awards

New grantees

- Up to \$10,000 award
- 1-year project

Previous grantees

- Up to \$20,000 (1-year project)
- Up to \$40,000 (2-year project)

Green Partners grant eligibility

- State registered non-profits
 - Community groups
 - Faith-based groups
 - Youth groups
- Park districts
- Public and private schools

Nonprofit applicants must be registered with the Minnesota Secretary of State.

Nonprofit applicants are not required to be registered federally as 501(c)3 organizations.



Environmental action vs. youth grants

Environmental action grants

- Strong relationship with the audience
- Understanding of how to motivate behavior change
- Ability to track behavior outcomes

Youth environmental education grants

- High quality programming
- Appropriate for the age group
- Delivered by experienced staff

Green Partners grant topic areas

Protecting natural resources	Taking action on climate change	Preventing waste and recycling
<ul style="list-style-type: none">• Protecting water• Protecting pollinators• Learning about habitats• Caring for trees	<ul style="list-style-type: none">• Conserving energy• Using renewable energy• Choosing sustainable transportation• Improving air quality	<ul style="list-style-type: none">• Recycling and organics• Preventing waste• Backyard composting• Reducing household hazardous waste



Post in the chat

What topic are you interested in working on?



Protecting natural resources	Taking action on climate change	Preventing waste and recycling
<ul style="list-style-type: none">• Protecting water• Protecting pollinators• Learning about habitats• Caring for trees	<ul style="list-style-type: none">• Conserving energy• Using renewable energy• Choosing sustainable transportation• Improving air quality	<ul style="list-style-type: none">• Recycling and organics• Preventing waste• Backyard composting• Reducing household hazardous waste



Green Partners website

- Information about the grants
- How to apply for a grant
- Link to the Supplier Portal
- Resources to help complete your application

www.hennepin.us/greenpartners

Green Partners environmental education grants

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Hennepin County Environment and Energy

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Resources

www.hennepin.us/greenpartners

Resources to help you complete your application

Best practices

To help organizations develop successful proposals and projects, we've compiled the [best practices for grant projects \(PDF\)](#). These were developed based on input received from past Green Partners grantees about how they define success and their advice for other project managers.

Sample applications

- Sample [environmental action application \(PDF\)](#) and [sample action budget \(PDF\)](#)
- Sample [youth environmental stewardship application \(PDF\)](#) and [sample youth budget \(PDF\)](#)

Motivating behavior change resources

The following resources will help with planning environmental action grants with adult audiences:

- [Journey map planning worksheet \(PDF\)](#): Worksheet to help consider your audience's journey to taking action and planning outreach to support them in making change
- [Barriers discussion guide \(PDF\)](#): Grantees are required to conduct some audience interviews to research their barriers and motivations related to the actions you are focusing on
- [Motivating behavior change checklist \(PDF\)](#): Tips and steps for planning an environmental action projects
- [Outcomes report document \(PDF\)](#): Ideas for outcomes grantees can measure to demonstrate participants have made changes

Insurance requirements

Hennepin County requires insurance coverage in order to enter into a grant agreement.

- General liability insurance
- Employer's liability
- Auto liability
- Workers' compensation coverage

In some cases, the county may be able to waive certain insurance requirements.



Environmental action grants

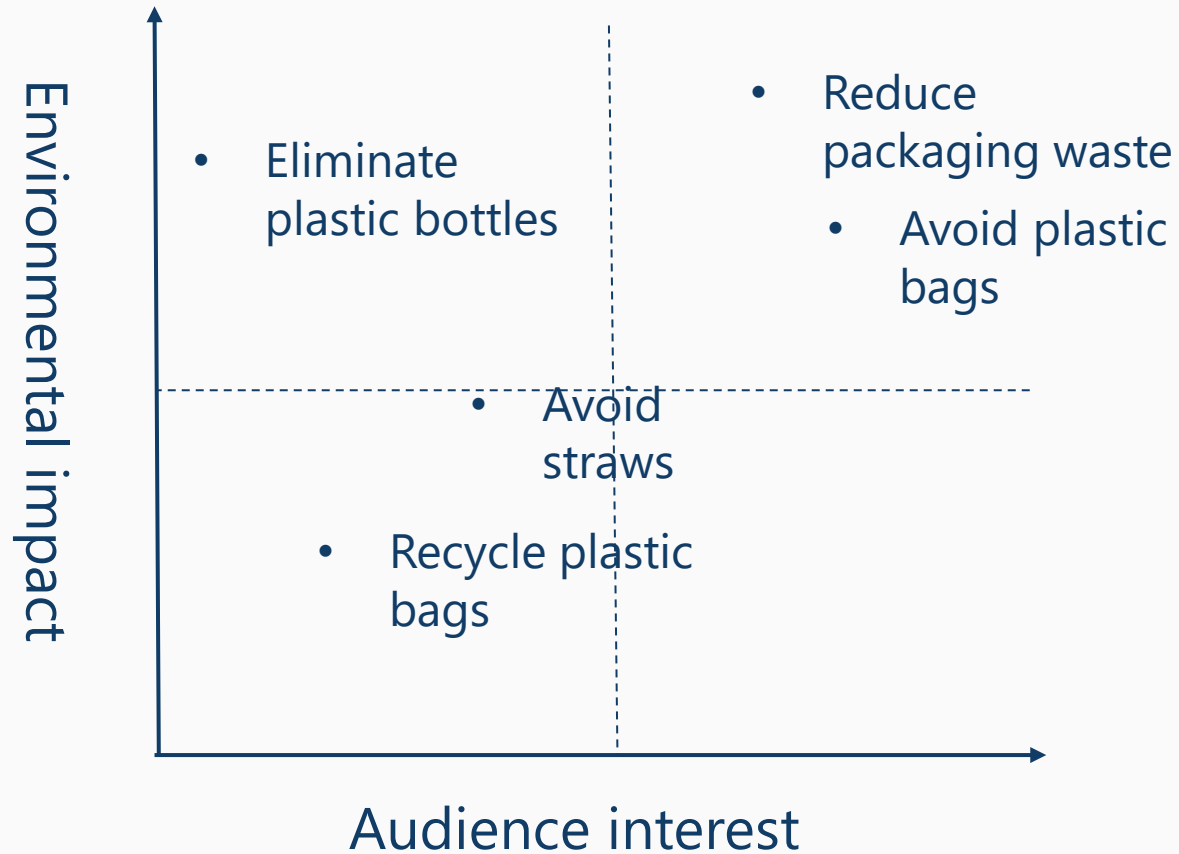
Environmental Action grants:

Steps to motivate behavior change

1. **Select a specific action/behavior** that will result in environmental protection and is appropriate for the audience.
2. **Identify your audience's barriers** and what will motivate them to act.
3. **Develop/describe the strategies** needed to overcome barriers.
4. **Pilot** (or implement) your strategy.
5. **Evaluate**, make necessary changes, and implement broadly.

Environmental Action grants:

Select an action



Topic: Reducing plastic waste

- Avoid plastic straws
- Avoid plastic bags
- Recycle plastic bags at drop-offs
- Reduce packaging waste
- Eliminate plastic water bottles

Environmental Action grants:

Resources to help you complete your application

Motivating behavior change resources

- [Barriers discussion guide \(PDF\)](#): Conduct interviews to research barriers and motivations related to the actions you are focusing on
- [Journey map planning worksheet \(PDF\)](#): Consider your audience's journey to taking action and plan your support to them at each step
- [Motivating behavior change checklist \(PDF\)](#): Strategies and steps for planning an environmental action project
- [Outcomes report document \(PDF\)](#): Ideas for outcomes to measure that demonstrate participants have made changes

Outcomes reporting

Project Outcomes

Report the outcomes you tracked during your Green Partners project.

Anecdotes, stories, and other qualitative outcomes

Stories about participant experiences (300-500 words)

Participant created art (music, visual arts, etc.)

Presentations created by participants

Photos or videos of project activities

Social media interactions

Green cleaners and household hazardous waste

Green cleaners

- Number of green cleaners made
- Number of green cleaners used at home
- Purchased less toxic alternatives to common household chemicals

Household hazardous waste

- Number of items (CFLs, laptops, paint cans, etc.) recycled at a legal collection site or retailer
- Number of people dropping off hazardous items
- Household cleaning product audits (before/after)

Energy and air

Transportation

- Miles/trips by foot, bike or bus instead of car
- Number of carpool participants
- Number of carpool trips or miles traveled
- Number of bikes parked at school (before/after)
- Number of trips people telecommuted
- Number of trips via car/bike/scooter share programs

Energy and food

- Amount of food grown locally
- Amount of food purchased from local sources
- Amount of local food eaten locally

Household energy use

- Number of wood burning stoves/fireplaces replaced
- Energy savings calculated by local energy company or [the Minnesota Energy Challenge](#)
- Number of people completing home energy audits

Projects of interest:

Motivating environmental action

Preventing waste

- Reduce food waste
- Live a low-waste lifestyle
- Replace disposables and single use plastics
- Start recycling organic waste



Projects of interest:
Motivating environmental action

Preventing household hazardous waste

- Identify and choose the less hazardous options
 - Make green cleaners
 - Properly dispose of household hazardous waste at drop-off sites or collection events



Projects of interest:
Motivating environmental action

Taking action on climate change

- Conserve energy
- Use renewable energy options
- Choose sustainable transportation
- Reduce air pollution at home



Projects of interest:
Motivating environmental action

Protecting natural resources

- Care for trees
- Adopt a storm drain
- Protect pollinators



Environmental action

Tracking changes

- Measurements
- Checklists/tallies
- Online tracker



Hennepin County Environment and Energy



Environmental action

Tracking changes

- Observations
- Interviews
- Focus groups



Hennepin County Environment and Energy



(We usually) Try it!

- Tally how many **cups you saved** at events
- Tally how many **bags were reused**
- Put a bread tag in the cup that matches **how you got here**
- **Weigh the waste** and share results
- Draw a picture of any **reused clothing** items you are wearing today





Youth environmental education grants

Best practices for environmental education

- Develop awareness and increase knowledge of environmental issues
- Engage critical thinking skills by being inquiry-driven or interdisciplinary
- Incorporate outdoor, experiential, service learning, or place-based education
- Encourage youth leadership
- Promote community partnerships
- Provide a physically and emotionally safe and inclusive environment for learning

Projects of interest: Youth environmental education

- Cross-curricular projects
- Environment-based curriculum



Projects of interest: Youth environmental education

- Field trips
- Outdoor education



Projects of interest:

Youth environmental education

- Place-based learning
- Service learning
- Environmental action planning
- Citizen and community science



Report youth survey responses

Project leader survey

Please rate the experience of youth participants

	True for nearly all youth	True for some youth	Not true for most youth
Youth learned new environmental or science concepts			
Youth learned about actions they can take to help the environment			
Youth were actively engaged and not bored			
Youth are likely to continue to share/use what they learned			

Youth survey

1. I want to keep learning about the environment. Yes/No
2. I think I can make a difference in protecting the environment. Yes/No

Eligible project expenses

Eligible expenses

- Staff time, intern pay, youth wages, consultants
- Materials and project supplies
- Supplies for green meetings and events
- Food (county's healthy eating guidelines)
- Transportation
- Communications



Eligible expenses

T-shirts and event supplies



Safety equipment



Eligible expenses

Nature field trips and educational presentations



Waste prevention supplies



Educational signs and stickers



A man is holding a blue bicycle with a large gear. The bicycle has a blue frame, black handlebars, and a black seat. The man is wearing a black t-shirt with a graphic design. The background shows a body of water and trees.

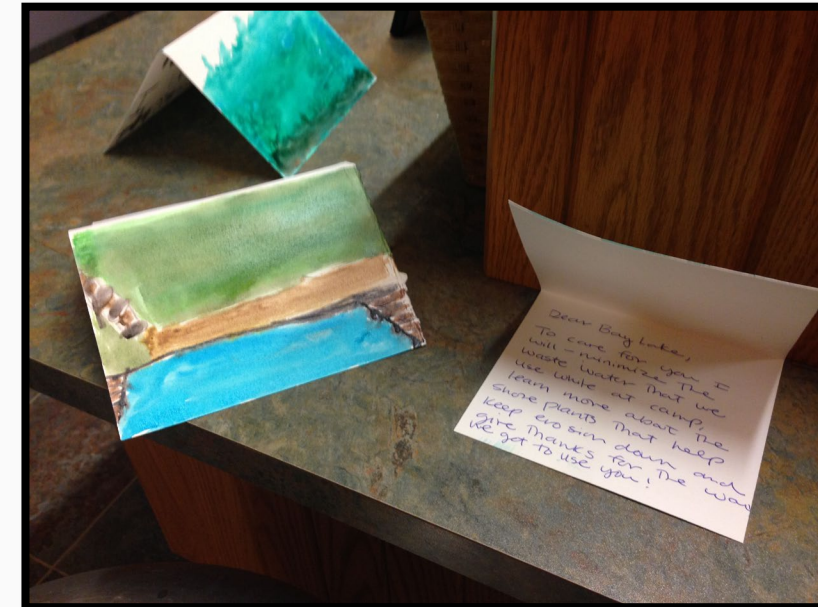


Eligible expenses

Activity supplies



Art supplies



Not eligible

No items valued over \$500



No general operating expenses



No fees



No bottled water



No Styrofoam™



No single-use, disposable items



No recycling (except education projects are ok)



No rain gardens



Grant application

Green Partners grants

Two grant applications

Environmental action grant application

Motivate adults and older youth to take one or two actions to protect the environment using behavior change strategies.

Youth environmental education grant application

Inspire youth to develop an environmental ethic and interest in environmental stewardship using environmental education best practices.

Helpful resource: [Introduction to Proposal Writing](#) (posted on YouTube by GrantSpace)

Post in the chat

Which grant are you thinking of applying for?

- Environmental action
- Youth environmental education



Project summary

Organization name	
Project title	
Number of people you will directly engage in project activities	
Number of people you will reach through communications like newsletters and social media	
Briefly description of audience , including relevant demographics	
Geographic location: the location(s) your project work will take place	
Type of grantee (Double click the check box and select "check")	<input type="checkbox"/> Returning Green Partners grantee <input type="checkbox"/> New applicant
Returning grantees only: Is this project viable for 2 years?	<input type="checkbox"/> Yes, this could be a 2-year project <input type="checkbox"/> No, this is a 1-year project

Topics: What topics will you address during this project?

1. Project goals and activities for action projects

One paragraph project summary: What do you want to achieve? What will you do? Where will you do it? Who will you engage? Why this topic with this audience?

Actions: 1 or 2 specific actions will you focus on

Activities: Timeline of activities. Submit curriculum you will use.

Returning grantees only: If we funded for two years, what will happen in year two?

Outcomes: What behavior changes and outcomes will you track?

Follow MN Department of Health guidelines for COVID-19 safety when conducting outreach.

1. Project goals and activities for youth projects

One paragraph project summary: What do you want to achieve? What will you do? Where will you do it? Who will you engage? Why this topic with this audience?

Activities: Timeline of activities. Submit curriculum you will use.

Returning grantees only: If we funded for two years, what will happen in year two?

Best practices: Indicate which best practices you will use:

- ☐ Encourage youth leadership
- ☐ Promote community partnerships
- ☐ Develop awareness and increase knowledge of environmental issues
- ☐ Engage critical thinking skills by being inquiry-driven and interdisciplinary
- ☐ Incorporate outdoor, experiential, service learning, or place-based education
- ☐ Promote environmental stewardship through hands-on, skill-building activities
- ☐ Provide a physically and emotionally safe and inclusive environment for learning

Follow MN Department of Health guidelines for COVID-19 safety when conducting outreach.

2. Participant information

Project participants: Describe your audience. Where do they live, work, or go to school?

Experience working with audience: Experience working with this audience. How will you recruit?

Communications channels: What communication channels do you currently use and how will you use or expand on these tools to communicate with your audience during this project?

3. Organization information

Organization website and mailing address

Project staff and partners

- Project staff and roles
- Letters of support from project partners
- List who will sign the grant agreement
- 2 staff to attend training and orientation meeting
- Background checks for people working with youth?
- Training for people working with youth?

Project support: How can Hennepin County staff support your project?

5. Budget

Budget narrative:

- How will you use the funds?
- Why do you need this grant?

Be sure the application narrative matches the budget request. Provide adequate detail for expenses and personnel wages.

Find the Budget Form in the supplier portal announcement.

4. Budget form

Enter Organization Name

Enter Date

Directions: Complete this form in detail. Common line items are indicated. Add or change categories and add rows as necessary. This form has formulas; double check to be sure totals are accurate. If you have any questions about the budget form, contact Patience Caso at 612-348-9352 or patience.caso@hennepin.us.

Expense	Description	Hourly Rate/ Cost per Item	Number Hours or Items	Funds Requested
(A) Staff and Personnel - Applicants must follow applicable U.S. labor laws. Contact a lawyer for assistance. (add rows below as needed)				
				\$0.00
				\$0.00
			SUBTOTAL =	\$0.00
(B) Reimbursable Expenses				
1. Project Supplies -- List all of the supplies you are seeking to purchase with this grant. (add rows below as needed)				
				\$0.00
				\$0.00
2. Food -- For events and activities directly related to project activities. Indicate number of events and cost per event. (add rows below as needed)				
				\$0.00
				\$0.00
3. Incentives -- Must be tied directly to an action or activity that motivates environmentally-responsible behavior. (add rows below as needed)				
				\$0.00
				\$0.00
4. Marketing and Communications				
				\$0.00
				\$0.00
5. Other Expenses (add rows below as needed)				
				\$0.00
				\$0.00
			SUBTOTAL =	\$0.00
			TOTAL =	\$0.00



What's the Review Process?

Review scores and ratings

- Review team members score applications
- Scores and ratings are reviewed by review teams

Group discussion

- Review team discusses strengths, questions, and concerns for each application
- Grant program manager provides information about projects for applicants that previously received a Green Partners grant
- Review team seeks consensus to identify recommended projects

Follow up with applicants

- Calls/emails for questions as needed

Questions?

- Can organizations submit more than one application?
- Assistance to re-insert in county portal may be required.
- How soon after the grant deadline will an organization be notified if they are approved?
- What has been changed or updated since Green Partners last supported youth education grants? Are the goals and deliverables the same?
- ECFE program. Need materials and gear for outdoor learning? Do we qualify?

Applying for a grant in the Supplier Portal

The Supplier Portal

1. View and download application documents
2. To apply, you must set up an account. Registration is a two-step process:
 - a. You may already be registered, IF NOT, register with your own email address, THEN
 - b. Log in and register your organization or link to your individual account to your organization's account
3. Log-in and submit your application through the Supplier Portal

Supplier Portal Help Desk

Registration and Supplier Portal questions

Monday – Friday

8 a.m. – 4:30 p.m.

612-543-5412

supplierportal@hennepin.us



Supplier Portal

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[Event search page](#)

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Event ID	Event Name	Type of Opportunity
----------	------------	---------------------

Step 1 – Log in or create a new account



Log in to your account

Email

This is the email you used to register

Password

[Sign in](#)

[Forgot password](#)

Create an account

[Register](#)

Step 2 – Register in the Supplier Portal



Countdown To Timeout

02	44	45
Hours	Minutes	Seconds

Inactivity may log you out earlier - save often.

Registration

Complete your registration with the Supplier Portal

Select the appropriate option below.

Has your company previously done business with the county or registered with the Supplier Portal? [Register a new user account.](#)

Is your company new to doing business with the county? [Register as a new bidder.](#)

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Events

Find | View All | | | First | 1-5 of 5 | Last

Event Name	Type of Opportunity	End Date/Time:
Data center backup and recovery solution RFP	Professional Services	04/23/2020 02:00 PM CDT
Non-emergency medical trans (NEMT) coordination	Human Services/Public Health	04/16/2020 02:00 PM CDT
Pest control services	General Services	04/07/2020 02:00 PM CDT
Ryan White HIV/AIDS Treatment Extension Act	Human Services/Public Health	04/30/2020 02:00 PM CDT
Workers' compensation claims billing services	Professional Services	04/30/2020 03:00 PM CDT

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----------	------------	---------------------



If new to working with the county...

**Supplier Portal**

Countdown To Timeout

02

Hours

37

Minutes

25

Seconds

Inactivity may log you out earlier - save often.



Welcome



Identifying Information

Exit

 |

Previous

Next

Welcome - Step 1 of 7

Click the question mark icon in each section for more information. For further instructions, go to the [How to register as a bidder document](#).

For questions or issues, call (612) 543-5412 or email supplierportal@hennepin.us.

Select an activity below: 

What type of entity do you represent?

☒ Business

☐ Individual

Exit


 |

Previous

Next

* Required field

You need your organization's Tax ID number

**Supplier Portal**

Countdown To Timeout
02
Hours
35
Minutes
36
Seconds
Inactivity may log you out earlier - save often.

Identifying Information - Step 2 of 7

All fields marked with an asterisk (*) are required.

Entering NAICS codes in the Standard Industry Codes section will allow you to be notified of opportunities related to your business.

Unique ID & Company Profile ?

* Tax Identification Number

* Entity Name

http://URL [Open URL](#)

Profile Questions ?

Attach your company's W-9 form.

[Add Attachment](#)

Enter your company's preferred email address for receiving purchase orders.

Standard Industry Codes ?

US - NAICS Codes	Description
<input type="text"/>	

[Add SIC Code](#)



Supplier Portal | Hennepin County

Supplier

suppliersso.hennepin.us/psp/fprd/SUPPLIER/ERP/h/?tab=HC_SUPPLIER_EGOV&psInkid=HC_SUPPLIER_EGOV_LINK

AppsGrant makingEnviro videosRacismEnviro jobsEE resourcesMenusWork smarter

Other bookmarks

Home Sign Out

Hennepin

Supplier Portal

Favorites

Main Menu

Bidder ID

Name

B000000766

APEX Supplier Portal Support Team

Search for Events

Manage Events

View/Update Company Info

Website Terms and Conditions

Announcements

Complete List of Solicitations

Events listed here don't represent all solicitations. For a complete list, visit the [Contract opportunities web page](#).

Bid tabulations

Bid tabulations for public commodities and non-professional services events are now posted here on the Supplier Portal.

To view bid tabulations, select the appropriate event under the Bid Tabulations section, then click the 'View Event Package' link.

Help & Training

Training materials

Find more information and training materials on the [Supplier Portal web page](#).

Need further assistance?

Call (612) 543-5412 (M-F, 8:00am - 4:30pm) or email supplierportal@hennepin.us.

Countdown To Timeout

02

Hours

43

Minutes

02

Seconds

Inactivity may log you out earlier - save often.

My Events

Event Name	Type of Opportunity	End Date/Time:	Bid Status
Data center backup and recovery solution RFP	Professional Services	04/23/2020 02:00 PM	Invited
Non-emergency medical trans (NEMT) coordination	Human Services/Public Health	04/16/2020 02:00 PM	Invited
Pest control services	General Services	04/07/2020 02:00 PM	Invited
Ryan White HIV/AIDS Treatment Extension Act	Human Services/Public Health	04/30/2020 02:00 PM	Invited
Workers' compensation claims billing services	Professional Services	04/30/2020 03:00 PM	Invited

Events

Find | View All | | First 1-5 of 5 Last

Event Name	Type of Opportunity	End Date/Time:
Data center backup and recovery solution RFP	Professional Services	04/23/2020 02:00 PM CDT
Non-emergency medical trans (NEMT) coordination	Human Services/Public Health	04/16/2020 02:00 PM CDT
Pest control services	General Services	04/07/2020 02:00 PM CDT
Ryan White HIV/AIDS Treatment Extension Act	Human Services/Public Health	04/30/2020 02:00 PM CDT
Workers' compensation claims billing services	Professional Services	04/30/2020 03:00 PM CDT

Event search page

Bid Tabulations


Select an event below, then click the 'View Event Package' link to view the bid tabulations. Bid tabulations are only posted for public commodities and general services events. View bid tabulations for up to two weeks after the event end date.

Event ID	Event Name	Type of Opportunity	End Date/Time:
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Step 3 – Download application materials

You can download application materials at any time from the Supplier Portal. You do not need to be registered or logged in.

Step 3 – Download application materials

Events			Find View All  	First  1-13 of 13  Last
Event Name	Type of Opportunity	End Date/Time:		
Adult Sexual Health Residential Treatment	Professional Services	08/19/2021 04:00 PM CDT		
BIPOC Support Services	Professional Services	04/06/2021 02:00 PM CDT		
Carpet Cleaning Maintenance	General Services	04/20/2021 02:00 PM CDT		
Community-based services for female youth	Human Services/Public Health	05/06/2021 02:00 PM CDT		
Environmental Response Fund Grant - Spring 2021	Grant/Loan Application	05/03/2021 03:00 PM CDT		
Green Partners - Environmental Action Grants	Grant/Loan Application	05/06/2021 03:00 PM CDT		
Green Partners-youth environmental education grant	Grant/Loan Application	05/06/2021 03:00 PM CDT		
Green Roof System Service and Maintenance	General Services	04/13/2021 02:00 PM CDT		
Insurance Broker Services	Professional Services	04/29/2021 03:00 PM CDT		



Event Details

Welcome, Guest

User: Guest

Bid on Event

Bidding Shortcuts:

[View Event Package](#)

Event Name Green Partners-Environmental Action grants

Event ID HNCTY-GFP0000025

Event Format/Type Sell Event RFX

Event Round 1

Event Version 1

Event Start Date 04/20/2020 10:52AM CDT

Event End Date: 05/28/2020 03:00 PM CDT

Event Description:

REQUEST FOR GRANT APPLICATIONS: Green Partners - Environmental Action grants

WEBINARS:

1. May 6, 10 a.m.
2. May 14, 1 p.m.

Go to www.hennepin.us/greenpartners and link under Environmental Education Grants



Contact Patience Caso

Phone 612/348-9352

Email: patience.caso@hennepin.us

Online Discussion:

Live Chat Help:

Payment Terms:

My Bids: 0

Edits to Submitted Bids Allowed

Multiple Bids Not Allowed

Response Inquiry Detail

supplier.hennepin.us/psp/fprd_1/SUPPLIER/ERP/c/AUC_MANAGE_BIDS.AUC_RESP_INQ_DTL.GBL?Page=AUC_RESP_INQ_DTL&Action=U&AUC_ID=GFP0000039&AUC_ROUND=1&AUC_VERSION=1&BIDDER_ID=9999999999&...

AppsWater LinksHennepin CoGrant makingEnviro videosAnti-racismEnviro jobsEE resourcesMenusWork smarterOnline eng toolsClimate simulations

Reading listHome

Event Comments and Attachments

Event IDGFP0000039

Enter Comments 1 of 1 View All

Comments:




In Supplier Portal the prompt to "enter file attachment response" simply means "upload file."
Applicants may upload multiple documents where uploads are prompted.
Proposers are strongly encouraged to make their submissions well in advance of the proposal due date as the process may take some time to complete.

Attachments

Event RFx Doc	Attached File	Attachment Description	Document Version	
<input type="checkbox"/>	GP-environmental-action-application-2021.docx	Attachment 1	0.00	View
<input type="checkbox"/>	GP-budget-form-2021.xlsx	Attachment 2	0.00	View
<input type="checkbox"/>	GP_Environmental_action_projects_of_interest.pdf	Attachment 3	0.00	View
<input type="checkbox"/>	Green_Partners_-_Environmental_Action_Grants.pdf	Event Details	0.00	View
<input type="checkbox"/>	GP-enviromental-action-grant-guidelines-2021.pdf	Grant guidelines	0.00	View

Documents will download or open when you click "view"

Step 4 – Log-in to submit your application

Events			Find View All  	First  1-13 of 13  Last
Event Name	Type of Opportunity	End Date/Time:		
Adult Sexual Health Residential Treatment	Professional Services	08/19/2021 04:00 PM CDT		
BIPOC Support Services	Professional Services	04/06/2021 02:00 PM CDT		
Carpet Cleaning Maintenance	General Services	04/20/2021 02:00 PM CDT		
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Green Roof System Service and Maintenance	General Services	04/13/2021 02:00 PM CDT		
Insurance Broker Services	Professional Services	04/29/2021 03:00 PM CDT		



Supplier Portal

Event Details

Welcome, Guest

User: Guest

Bidding Shortcuts:

[View Event Package](#)

[Bid on Event](#)

Event Name Green Partners-Environmental Action grants

Event ID HNCTY-GFP0000025

Event Format/Type Sell Event RFX

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Phone 612/348-9352

Email: patience.caso@hennepin.us

Online Discussion:

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Payment Terms:

My Bids: 0

Edits to Submitted Bids Allowed

Multiple Bids Not Allowed

Submitting your application

**Supplier Portal**

Countdown To Timeout
02 Hours 38 Minutes 51 Seconds
Inactivity may log you out earlier - save often.

Favorites | Main Menu

Event Questions
★ Bid Required 🏆 Ideal Response Required
General Questions Previous Questions 1-7 of 7 Next Questions

★

Is your company's information up to date? Before submitting your bid, please review (and update, if necessary) your information by returning to the home page and selecting 'View/Update Company Info.'

Response

[Add Comments or Attachments](#)

★

Select the number of addenda you have received and reviewed. Find addenda by clicking on 'View Event Package'. If there are any addenda, each will be a separate file labeled as 'Addendum #_'.

Response

[Add Comments or Attachments](#)

★

Choose 'Yes' to confirm that your unit bid prices include all costs to perform the services. County will not pay for any additional costs not included in contractor's bid price.

Response

[Add Comments or Attachments](#)

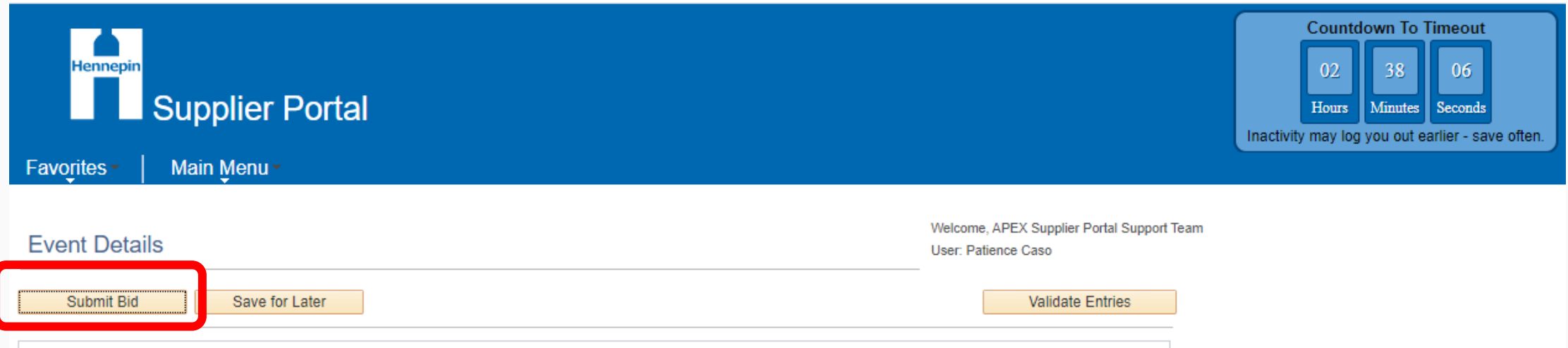
★

Provide the following information for your company's safety representative: name, phone, and email.

Response

[Add Comments or Attachments](#)

Submitting your application



The screenshot shows the top navigation bar of the Hennepin Supplier Portal. On the left, there is a blue header with the Hennepin logo and the text 'Supplier Portal'. Below this, there are links for 'Favorites' and 'Main Menu'. On the right, there is a 'Countdown To Timeout' section showing a timer at 02 Hours, 38 Minutes, and 06 Seconds, with a warning that inactivity may log the user out earlier. Below the header, the main content area shows 'Event Details' on the left and a welcome message 'Welcome, APEX Supplier Portal Support Team' and 'User: Patience Caso' on the right. In the center, there are three buttons: 'Submit Bid' (highlighted with a red box), 'Save for Later', and 'Validate Entries'.

Hennepin Supplier Portal

Countdown To Timeout

02 Hours 38 Minutes 06 Seconds

Inactivity may log you out earlier - save often.

Event Details

Welcome, APEX Supplier Portal Support Team
User: Patience Caso

Submit Bid Save for Later Validate Entries

What to submit:

1. Application
2. Budget
3. Supplemental documents (optional)

Green Partners timeline

May 6, 2021	Applications due by 3 p.m.
June	Application review
August	Board approval of recommended projects
September 1, 2021	Projects begin Orientation meeting
August 31, 2022	One-year grant projects end
August 31, 2023	Two-year grant projects end



Supplier Portal Help Desk

Monday – Friday

8 a.m. – 4:30 p.m.

612-543-5412

supplierportal@hennepin.us

Patience Caso
Green Partners grant manager
Patience.Caso@hennepin.us
612-348-9352

Environment and Energy Department
701 4th Avenue South, Suite 700
Minneapolis, MN 55415

