

MFIP EMPLOYMENT SERVICES

STEPPING STONES REFERRAL FORM

MFIP Counselor must email Stepping Stones referral form to ubah.jama@state.mn.us

REFERRING MFIP AGENCY

Referral Date	Referral Agency
Counselor Name	Counselor Phone
Counselor Email	Counselor Fax

Eligibility

Hennepin County MFIP participant
 Low reading or math skill level
 Multiple barriers to employment

PARTICIPANT INFORMATION

Name (Last, First)		MAXIS Case #	
Address	City	Zip Code	
Phone (1)	Language spoken		Interpreter needed
Phone (2)			<input type="checkbox"/> Yes

PLEASE CHECK APPLICABLE BARRIERS

<input type="checkbox"/> Housing – Homeless or threatened with eviction.	<input type="checkbox"/> Parenting Skills – Safety concerns regarding parenting skills.
<input type="checkbox"/> Employment – No job.	<input type="checkbox"/> Legal – Current outstanding tickets or warrants.
<input type="checkbox"/> Child Care – Needs child care, but none is available and/or child is not eligible.	<input type="checkbox"/> Mental Health – Danger to self or others; experiencing severe difficulty in day-to-day life due to psychological problems.
<input type="checkbox"/> Adult Education – Literacy problems and/or no high school diploma/GED are serious barriers to employment.	<input type="checkbox"/> Substance Abuse – Meets criteria for severe abuse/dependence; resulting problems so severe that institutional living or hospitalization may be necessary.
<input type="checkbox"/> Health Care Coverage – Immediate need, but no health care coverage.	<input type="checkbox"/> Disabilities – In crisis – acute or chronic symptoms affecting housing, employment, social interactions, etc.
<input type="checkbox"/> Transportation – No access to public or private transportation; may have car that is inoperable.	<input type="checkbox"/> Other – If participant has a barrier not listed that you believe should make the participant eligible for Stepping Stones, please explain:

COMMENTS

Additional information from referring MFIP agency

Be sure to update WF1 BEFORE emailing referral to Stepping Stones Coordinator at ubah.jama@state.mn.us

If the participant does not meet a barrier(s) at these levels, we may refer the participant back to your organization.