The following situations help determine when a Patient Care Report (PCR) form is required to be completed.*

I. Ambulance crew is canceled prior to arriving at the scene:
   - No patient care report (PCR) is required by the Hennepin County EMS system. Individual services may require a PCR form completed.

II. An ambulance arrives on scene. Documentation includes:
   A. Limited documentation on a PCR form is required (or service specific documentation) describing location and description of scene events and number of persons involved.
   B. Document number of persons offered medical evaluation, or estimate number involved when first responders or persons on the scene indicate no medical evaluations were necessary.

III. Patient contact(s) is fully documented when any of the following conditions exist or as further defined by individual service policy. Contact is defined as:
   A. A person has expressed an interest in receiving medical attention.
   B. Someone on the person’s behalf has expressed an interest in a person receiving medical attention.
   C. Someone has an observable injury or illness.
   D. Any request by any individual for medical evaluation of a person(s) is made at the scene.

*NOTE: EMSRB and/or Hennepin County data reporting requirements related to a request for an ambulance still apply to all requests for an ambulance response, whether or not a PCR is completed.