



Emergency Medical Services Council

Health Services Building – MC L963
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Minneapolis, MN 55415-1569

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Executive Committee

Monday, Dec. 11, 2017, 1:00 p.m. – 2:30 p.m.
Edina Fire Department, Station #1, 6250 Tracy Avenue, Edina, MN 55436

Mission

We represent a system of pre-hospital care, striving to improve all aspects of the patient experience, by the collaborative development, use and promotion of best practices.

Service

People serving on the EMS Council, committees and work groups shall:

- Bring their own training, experience, and professional codes to EMS Council deliberations.
- Know and express the values and interests of their affiliated organizations.
- Serve the best interests of patients.

Proposed Agenda

- I. Call to Order, Welcome and Introductions
- II. Consent Items
 - A. **Action:** Approve Dec. 11, 2017 Agenda
 - B. **Action:** Approve Sept. 11, 2017 Minutes
- III. EMS Council and Committee Membership
 - A. **Action:** Nominations
 - New chairs, rotation of some seats?
- IV. Open seats
 - Admin. (Alt.) rep for Fairview Southdale Hospital on the EMS Council (vacant)
- V. 2017 Work Plan and Committee Updates:
 - A. Ambulance Service Personnel Subcommittee (Hughes)
 - B. Ambulance Medical Directors Subcommittee (Sipprell)
 - C. Medical Standards Committee (London)
 - D. Operations Committee (Specken)
 - E. Quality Committee (Conterato)
- VI. New Business
 - A. Zipit update (Staff)

- VII. Old Business
 - B. MNStar 3.0 conversion, ambulance service data reporting workaround (Staff)

- VIII. Future Meetings - 2018
 - A. Exec. Committee meetings - Edina Fire Department, Station #1
 - Mondays 1:00-2:30 p.m.
 - March 12, June 11, Sept. 10, Dec. 10

 - B. EMS Council meetings - Hopkins Fire Station
 - Thursdays 3:00-5:00 p.m.
 - April 12, Oct. 11

- IX. Adjourn

For Reference: From the Bylaws of the EMS Council

ARTICLE V. COMMITTEES

B. Standing EMS Council Committees

5. Executive Committee

- a. The Committee membership will include the EMS Council Chairperson, Vice Chairperson and immediate past Chairperson, and chairpersons of other standing committees and subcommittees.
- b. The Committee will, in addition to those activities charged by the EMS council, be responsible for the following:
 - (1) Ensuring issues and charges to committees of the EMS Council are addressed in a timely manner and provide monitoring of activities;
 - (2) Developing and reviewing EMS Council agendas prior to EMS Council meetings;
 - (3) Reviewing Committee recommendations;
 - (4) Reviewing and making recommendations on requests for EMS Council membership and membership credentialing;
 - (5) Serving, with the input of others, as the nominating body for EMS Council officer elections;
 - (6) Serving as the nominating body for the appointment of Committee chairpersons;
 - (7) Assigning issues or activities to committees in order to facilitate EMS Council and committee action; and
 - (8) Reporting to the EMS Council, at regular meetings, a summary of previous meetings and activities.