

Supplier Portal definitions

Bidder: a company that has registered with the Supplier Portal but has not previously done business with the county

Bidder ID: the identification number assigned to a bidder by the county. The Bidder ID is a 10-digit number that begins with a 'B'.

Supplier: a company that has done business with the county

Supplier ID: the identification number assigned to a supplier by the county. The Supplier ID is a 5-digit number that can be found on check stubs, ACH notifications and purchase orders.

Event: online posting/invitation to submit a response to a contract opportunity

Company type:

- Publicly held company: a company whose stock is traded on the open market
- Non-profit entity: a group organized under state law group for purposes other than generating profit and in which no part of the organization's income is distributed to its members, directors, or officers.
- Government entity: any agency, instrumentality, or entity affiliated with federal, state or local government, including public schools

Ethnicity of Majority Owner:

- Asian Pacific: All persons having origins in any of the original peoples of Central, East, and Southeast Asia or the Pacific Islands of Melanesia, Micronesia and Polynesia.
- Black/African American: All persons having origins in any of the Black racial groups of Africa.
- Hispanic/Latino: All persons of Mexican, Puerto Rican, Cuban, Central or South American descent or other Spanish culture of origin, regardless of race.
- Native American: All persons having origins in any of the original peoples North America, and who maintain tribal affiliation or community attachment.
- Subcontinent Asian: All persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands or Nepal.
- White/Caucasian: All persons with origins in any of the original peoples of Europe, North Africa or the Middle East.

Gender of Majority Owner:

- Male: A company that is at least fifty-one (51) percent owned by one or more men, and has its management and daily business operations controlled by one or more men who own it.
- Female: A company that is at least fifty-one (51) percent owned by one or more women, and has its management and daily business operations controlled by one or more women who own it.
- Non-Conforming: A company that is at least fifty-one (51) percent owned by one or more people that identify as gender non-conforming, and has its management and daily business operations controlled by one or more people who identify as gender non-conforming who own it.

Category: National Institute of Governmental Purchasing (NIGP) codes. The county uses NIGP categories to search for bidders and suppliers to invite to solicitations. Use the [list of categories and descriptions](#) to view and search categories.

For more help:

Visit [Supplier Portal help](#)

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