Refer to the tips, action steps and resources to help you complete the audit.

1. Does your business use towels or rags?
   - Yes. Evaluate whether your used rags are hazardous. If the used rags are hazardous:
     - Collect all used rags and store them in a closed container marked with the words “Hazardous Waste,” a description of the waste (“Used Rags”) and the start date of accumulation.
     - Ensure that used towels or rags are stored in a container compatible with the waste such as a safety can.
     - Fill out Management Plan Form 2 — Used Towels or Rags on page 2.
   - No, this business does not generate hazardous waste towels and rags.

Managing launderable rags soaked in solvent
Used launderable rags that are soaked or dripping with solvent must be centrifuged or wrung prior to laundry.

For more information
For more information on evaluating, handling, storing and disposing of towels, wipes and sorbents, see Managing Used Oil and Related Oil Waste at www.pca.state.mn.us/publications/w-hw4-61.pdf.
### Section: Used Towels and Rags (continued)

**Management Plan Form 2 — Used towels and rags**

Report how you manage or will manage your wastes. Call 612-348-3777 for assistance.

* Refer to the instructions for more information.

**A. Waste name:** Towels or rags  □ Launderable  □ Disposable

**B. Four-digit hazardous waste code:**

**C. Year waste was first generated at the site under current ownership:** ____

**D. Frequency of shipment or treatment:** ____ times per ____ year

**E. Source or process of generation (check all that apply):** Cleaning

**F. On-site management of waste (select one):**

- Stored for shipment (You ship or will ship your waste to a laundry, disposal or recycling facility)
- Mixed with other wastes  □ Other (specify) ______________________

**G. Type of waste storage container(s):**

- Box  □ Drum  □ Original container  □ Pail
- Underground storage tank  □ Aboveground storage tank  □ Other (specify) ______________________

**H. On-site storage location of the waste:** □ Indoors  □ Outdoors  □ N/A

**I. Amount generated per year:** _____ gallons or ______ pounds

**J. I understand and follow the requirements for proper labeling and storage:**

- Labeled with the words “Hazardous Waste” (Not required for used-oil-contaminated wastes and other non-hazardous wastes)
- Labeled with a clear description of the waste (e.g., Used Towels or Rags)
- Labeled with the accumulation start date (Not required for used-oil-contaminated wastes and other non-hazardous wastes)
- Container is closed

**K. Disposal facility management method (contact your disposal company if unknown):**

- Recycle  □ Incinerate  □ Burn as fuel  □ Laundry
- Land disposal  □ Chemical fixation
- Have not yet identified a disposal company  □ Other __________________

**L. Transporter name*:__________________________________________

or □ Self  □ To be determined*

**M. Transporter EPA ID number:** ____________________________

**N. Disposer name*:__________________________________________

or □ To be determined*

**O. Disposer EPA ID number:** ____________________________

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<table>
<thead>
<tr>
<th>Phys. state:</th>
<th>Storage container:</th>
<th>Billing code:</th>
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<tr>
<td>Inv. ID:</td>
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<td>Disposal method:</td>
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<td>Date entry &amp; initials:</td>
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[www.hennepin.us/selfaudit]