

2023 Public Swimming Pool Remodel

All pools located within Hennepin County Environmental Health Department's jurisdiction must conform to MN Rule 4717 and Hennepin County Ordinance 4.

MN Rule 4717 requires all pools constructed, installed, or materially altered in MN to undergo plan review and inspection. Any pool constructed or physically altered without prior plan approval must be closed immediately.

Hennepin County Ordinance 4 states:

All persons who hereafter construct or remodel a public swimming pool shall conform and comply in their construction, erection or alteration with the requirements of this ordinance. Plans and specifications for such construction, remodeling or alteration which shall show layout; mechanical, plumbing and electrical specifications; construction materials; and location and type of equipment and facilities shall be filed by its owner in the Office of the Health Authority. The statutory or home rule charter city shall not issue a building permit for the facility or remodeling or alteration permit for the facility until such plans have the approval of the Health Authority. The swimming pool shall be constructed and finished in conformance with the approved plans. The Health Authority shall inspect the swimming pool as frequently as they may deem necessary during construction to ensure that construction occurs in conformance with the approved plans. They shall conduct a final inspection prior to the start of operations and issuance of an approved license.

ALTERATIONS THAT REQUIRE PLAN REVIEW

**The following list is not all-inclusive; plan review/inspection may be required for actions not listed.*

Actions Handled by Hennepin County

- **Re-piping of recirculation system**
- **Alteration or replacement of pool fence**
- **Alteration or replacement of pool deck or coping**
- **Addition of pool cover**
- **Alteration of pool restrooms and locker rooms**

Actions Handled by MN Dept. of Health (MDH)

- Contact MDH directly for plan approval process
- ❖ Addition of second main drain
- ❖ Pool shell removal/replacement or filling in of deep end
- ❖ Disinfection system change
- ❖ Addition of slides, play features, diving boards, climbing walls & inflatables
- ❖ Spa pool shell replacement
- ❖ Gutter system replacement
- ❖ Filter replacement

PUBLIC SWIMMING POOL PLAN REVIEW FEES

There is a minimum fee of \$100.00 to start the plan review process. Once the health authority reviews the plans the remaining plan fee will be invoiced, if applicable.

Minor Remodel	\$100.00
Basic Remodel	\$203.00
Extensive Remodel	\$408.00

2023 Public Swimming Pool Remodel Application

Return to:

Hennepin County Public Health Department
Epidemiology and Environmental Health
1011 First Street South, Suite 215 Hopkins, MN 55343

Remodel Extent & Fee

- Minor Remodel \$100.00
 Basic Remodel \$203.00
 Extensive Remodel \$408.00

Establishment Information			
Establishment Name:		Phone:	
Address:	City:	State: MN	Zip Code:
Pool Information (if different than above)			
Pool Address:			
Owner Information			
Owner Name:		Phone:	
Address*:	City:	State:	Zip Code:
Responsible Agent (if other than owner)			
Name:		Phone:	
Address:	City:	State:	Zip Code:
<input type="checkbox"/> Operator	<input type="checkbox"/> Management Company	<input type="checkbox"/> Contractor	<input type="checkbox"/> Designer <input type="checkbox"/> Other:
Details of Remodel			
<input type="checkbox"/> Pool or <input type="checkbox"/> Spa	<input type="checkbox"/> Indoor or <input type="checkbox"/> Outdoor	Pool Volume:	
Anticipated Start Date:		Anticipated Finish Date:	
Scope of Work (provide a brief description of work being done):			
Applicant/Contact Information			
Signature:		Date:	
If filling out by hand, please PRINT the following information:			
Name:		Phone:	
Email Address:			

*All Correspondence Will Be Sent To This Address

Hennepin County Public Health

www.Hennepin.us/pools612-543-5200 | Epi-envhlth@hennepin.us