



**Hennepin County Public Health**  
 Epidemiology and Environmental Health  
 1011 South First Street, Suite 215  
 Hopkins, MN 55343-9413  
 (612) 543-5200

**2023  
 Mobile Food Unit  
 Reciprocity Application**

**Licenses are valid from February 1, 2023 to January 31, 2024.**

*This application is for Mobile Food Units currently licensed by another agency within Hennepin County or by the MDH.*

**HENNEPIN COUNTY LICENSING JURISDICTION FOR MOBILE FOOD UNITS**

Brooklyn Center	Greenfield	Medina	Rockford <b>(Part Only)</b>
Champlin	Hanover	Metro Airport	Rogers
Chanhassen <b>(Part Only)</b>	Hassan	Minnetonka Beach	St. Anthony <b>(Part Only)</b>
Corcoran	Hopkins	Minnetrista	St. Bonifacius
Crystal	Independence	Mound	St. Louis Park
Dayton	Long Lake	New Hope	Shorewood
Deephaven	Loretto	Orono	Spring Park
Eden Prairie	Maple Grove	Osseo	Tonka Bay
Excelsior	Maple Plain	Plymouth	Woodland
Golden Valley	Medicine Lake	Robbinsdale	

<b>Applicant Information:</b> <i>Please print legibly</i>
Mobile Food Unit Name:
Owner / Business Name:
Mailing Address:
City / State / Zip:
E-mail(s):
Phone(s):
Certified Food Manager:
<b>Current License Information:</b>

Licensing Agency:

- MDH  
 Bloomington  Brooklyn Park  Edina  Minneapolis  Minnetonka  Richfield  Wayzata

<b>List of Hennepin County Events: (starting February 1, 2023- January 31, 2024)</b>		
Location:	Dates:	Start Time:

**PAYMENT DUE WITH APPLICATION**

**WARNING:** *If license is Sold on Site, the fee will be \$192.00 for the first day and \$30.00 for each additional day.*

**Annual License Fee: \$186.00**

Please make checks payable to: <b>Hennepin County Treasurer</b>		<b>Check</b>
<b>In person:</b>	Wells Fargo Bank building, 2 <sup>nd</sup> floor via locked drop box (address below)	✓
<b>Via US Mail:</b>	Hennepin County Environmental Health 1011 South 1st Street, Suite 215 Hopkins, MN 55343-9413	✓

**MENU:** List **ALL** items on your menu, INCLUDING food, beverages, condiments, etc.

Are any menu items being prepared offsite?  Yes  No (check one)

If yes, list items: \_\_\_\_\_  
 \_\_\_\_\_

*\*\*Any menu or equipment changes must be approved by the Health Authority throughout the license year.*

Hot Foods:	Purchased from:	Preparation Location:	Equipment Used to Prepare Food:	Equipment Used to Keep Food Hot:
Cold Foods, Beverages, Condiments, etc.:	Purchased from:	Preparation Location:	Equipment Used to Prepare Food:	Equipment Used to Keep Food Cold:

**Supporting Documents Required:**

- Provide a copy of your current annual mobile food license from an approved agency
- Provide a copy of your Certified Food Protection Manager certificate
- Provide a full menu in the table above or attach an additional page to this application
- Provide a commissary use approval documentation **if applicable** , e.g.: lease agreement
- Include worker's comp / tax identification form

Further documentation may be requested by the Health Authority

\_\_\_\_\_  
 Applicant Signature Daytime Phone No. Date Signed

\_\_\_\_\_  
 Print Applicant Name Cell or Evening Phone No. FAX Number

