

HENNEPIN COUNTY

PUBLIC HEALTH

A septic permit must be obtained before beginning any activity requiring a permit under Hennepin County Ordinance No. 19 – Individual Sewage Treatment Systems Standards. **Please check the activity below, then submit application, fee and complete design to this office.** It is the duty of the applicant to notify the Health Authority at least 24 hours before the date/time the inspection is needed. [excludes weekends/holidays]

Checks or money orders should be made payable to: **HENNEPIN COUNTY TREASURER. Permit expires one year after date of issuance.**

Owner Name: _____

Site Address: _____ City / Zip: _____

Parcel No.: _____ Resid/Business: _____

<input checked="" type="checkbox"/>	Activity	Permit Fee & Supporting Information
<input type="checkbox"/>	Type IV or V septic system requiring an operating permit	\$781 – site evaluation and design
<input type="checkbox"/>	Type I, or III septic system installed by owner	\$545 – site evaluation and design
<input type="checkbox"/>	Type I, or III septic system installed by licensed installer	\$438 – site evaluation and design
<input type="checkbox"/>	Type II holding tank installation, privy or a septic tank replacement	\$216 – site location
<input type="checkbox"/>	Septic system rejuvenation	\$107 – site location, activity report, outcome
<input type="checkbox"/>	Abandonment of a system/tank(s)	\$107 – pumping record and site location
<input type="checkbox"/>	Septic tank pumping filing fee	\$39 – activity log and site location
<input type="checkbox"/>	Operating permit renewal fee – Residential	\$103
<input type="checkbox"/>	Operating permit renewal fee – Business	\$209
<input type="checkbox"/>	Septic review for newly platted subdivision or lot split	\$200 – per lot
<input type="checkbox"/>	Design revision submitted AFTER permit approval	\$162 – requiring additional design review
<input type="checkbox"/>	Septic system inspection fee – per time	\$162

Total Fees: \$ _____

- Permit fees include design/plan review and construction inspections.
- A permit is required for abandoning an existing system that is not part of the installation of a new/replacement system. **All systems must be pumped prior to abandonment.**
- Conditional approvals of abandonment will be issued pending receipt of SSTS Abandonment Reporting Form required by state law to be submitted **within 90 days of abandonment.** *[We request 1 or 2 photos of the abandonment in process as well]*

Designer: _____
Name Address MPCA License No.

Installer: _____
Name Address MPCA License No.

Maintainer: _____
Name Address MPCA License No.

I certify that the information on the forms provided are accurate and complete. Please print clearly where appropriate.

Applicant Name: _____ Company: _____

Email: _____ Phone: _____

Applicant Signature: _____ Date: _____

Permit No.: _____ Receipt No.: _____ Approval Date: _____

☐ **Site Staked?** _____ *Date Staked* _____ If the septic location cannot be determined during design review, a **Reinspection Fee of \$162.00** will be charged to the **Applicant**.

Installers—Please Note! Elevations at rough-up and rockbed inspection will be completed to ensure the required system separation identified in the design have been met. **Installers may be asked to expose re-used tanks for closer inspection.**

❖ **ONCE APPROVED, A COPY WILL BE RETURNED TO YOU WITH THE APPROVING INSPECTOR'S NOTES HERE.**