

# HENNEPIN COUNTY

## PUBLIC HEALTH

A septic permit must be obtained before beginning any activity requiring a permit under Hennepin County Ordinance No. 19 – Individual Sewage Treatment Systems Standards. **Please check the activity below, then submit application, fee and complete design to this office.** It is the duty of the applicant to notify the Health Authority at least 24 hours before the date/time the inspection is needed. [excludes weekends/holidays] Checks or money orders should be made payable to: **HENNEPIN COUNTY TREASURER. Permit expires one year after date of issuance.**

Owner Name: \_\_\_\_\_ Parcel Id No.: \_\_\_\_\_  
 Site Address: \_\_\_\_\_ City / Zip: \_\_\_\_\_

<input checked="" type="checkbox"/>	Activity	Permit Fee & Supporting Information
<input type="checkbox"/>	Type IV or V septic system requiring an operating permit	\$721 – site evaluation and design
<input type="checkbox"/>	Type I, or III (floodplain) septic system installed by owner	\$504 – site evaluation and design
<input type="checkbox"/>	Type I, or III (floodplain) septic system installed by licensed installer	\$405 – site evaluation and design
<input type="checkbox"/>	Type II holding tank installation, privy or a septic tank replacement	\$200 – site location
<input type="checkbox"/>	Septic system rejuvenation	\$99 – site location, activity report, outcome
<input type="checkbox"/>	Abandonment of a system/tank(s)	\$99 – pumping record and site location
<input type="checkbox"/>	Septic tank pumping filing fee	\$36 – activity log and site location
<input type="checkbox"/>	Operating permit renewal fee – Residential	\$95
<input type="checkbox"/>	Operating permit renewal fee – Business	\$193
<input type="checkbox"/>	Septic review for newly platted subdivision or lot split	\$185 – per lot
<input type="checkbox"/>	Design revision submitted AFTER permit approval	\$150 – requiring additional design review
<input type="checkbox"/>	Septic system inspection fee – per time	\$150

**Total Fees: \$ \_\_\_\_\_**

- Permit fees include design/plan review and construction inspections.
- A permit is required for abandoning an existing system that is not part of the installation of a new/replacement system. All systems must be pumped prior to abandonment.
- Conditional approvals of abandonment will be issued pending receipt of SSTS Abandonment Reporting Form required by state law to be submitted within 90 days of abandonment. [We request 1 or 2 photos of the abandonment in process as well]

Designer: \_\_\_\_\_  
Name Address MPCA License No.

Installer: \_\_\_\_\_  
Name Address MPCA License No.

Maintainer: \_\_\_\_\_  
Name Address MPCA License No.

**I certify that the information on the forms provided are accurate and complete.** *Please print clearly where appropriate.*

Applicant Name: \_\_\_\_\_ Company: \_\_\_\_\_  
 Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Site Staked?** \_\_\_\_\_ Date Staked If the septic location cannot be determined during permit design review, a **Reinspection Fee of \$150.00** will be charged to the **Applicant.**

**Installers—Please Note!** Elevations at rough-up and rockbed inspection will be completed to ensure the required system separation identified in the design have been met.  
 ❖ **ONCE APPROVED A COPY WILL BE RETURNED TO YOU WITH THE APPROVING INSPECTOR'S NOTES HERE.**

