

# HENNEPIN COUNTY

## PUBLIC HEALTH

A septic permit must be obtained before beginning any activity requiring a permit under Hennepin County Ordinance No. 19 – Individual Sewage Treatment Systems Standards. **Please check the activity below, then submit application, fee and complete design to this office.** It is the duty of the applicant to notify the Health Authority at least 24 hours before the date/time the inspection is needed. [excludes weekends/holidays]

Owner Name: _____	Phone No.: _____
Site Address: _____	City / Zip: _____
Parcel Id No.: _____ (leave blank if unsure)	Residential or Business: _____

<input checked="" type="checkbox"/>	Activity	Permit Fee & Supporting Information
<input type="checkbox"/>	Type IV or V septic system requiring an operating permit	\$707 – site evaluation and design
<input type="checkbox"/>	Type I, or III (floodplain) septic system installed by owner	\$494 – site evaluation and design
<input type="checkbox"/>	Type I, or III (floodplain) septic system installed by licensed installer	\$397 – site evaluation and design
<input type="checkbox"/>	Type II holding tank installation, privy or a septic tank replacement	\$196 – site location
<input type="checkbox"/>	Abandonment of a system/tank(s)	\$97 – pumping record and site location
<input type="checkbox"/>	Septic tank pumping filing fee	\$35 – activity log and site location
<input type="checkbox"/>	Operating permit renewal fee – Residential	\$93
<input type="checkbox"/>	Operating permit renewal fee – Business	\$189
<input type="checkbox"/>	Septic review for newly platted subdivision or lot split	\$181 – per lot
<input type="checkbox"/>	Septic system inspection fee – per time	\$147

**Total Fees: \$** \_\_\_\_\_

- Permit fees include design/plan review and construction inspections.
- Permits for holding tanks will be issued when no other reasonable system can be installed.
- A permit is required for abandoning an existing system that is not part of the installation of a new/replacement system. All systems must be pumped prior to abandonment.
- Conditional approvals of abandonment will be issued pending receipt of SSTS Abandonment Reporting Form required by state law to be submitted within 90 days of abandonment. [We request 1 or 2 photos of the abandonment in process as well]
- When a septic tank is pumped by a licensed pumper, a filing fee and pumping activity log shall be submitted to Hennepin County within 30 days of the activity.

Designer:	Name _____	Address _____	MPCA License No. _____
Installer:	Name _____	Address _____	MPCA License No. _____
Maintainer:	Name _____	Address _____	MPCA License No. _____

**I certify that the information on the forms provided are accurate and complete.** *Please print clearly where appropriate.*

Applicant Name: _____	Company: _____
Email: _____	Phone: _____
Applicant Signature: _____	Date: _____

Checks or money orders should be made payable to: **HENNEPIN COUNTY TREASURER.** Permit expires one year after date of issuance.

For Office Use Only

Permit #: \_\_\_\_\_

Receipt #: \_\_\_\_\_

App'd by: \_\_\_\_\_

**Installers—Please Note!** Elevations at both rough-up and at finish of rockbed installation must be recorded and verified to ensure the required system separation from limiting conditions identified in the system design have been met.

❖ **ONCE APPROVED A COPY WILL BE RETURNED TO YOU WITH INSPECTOR'S NOTES HERE.**

