



**Emergency Medical Services Council**



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**Executive Committee**  
**Monday, March 13, 2017, 1:00 p.m. - 2:30 p.m.**  
**Edina Fire Station #1**  
**6250 Tracy Avenue, Edina 55436**

**Draft Summary**

| <b>Present</b>  | <b>Absent</b>  |
|---|--|
| 1. <b>Marc Conterato, MD</b> , Quality Committee Chair<br>2. <b>Pat Coyne, RN</b> , EMS Council Chair<br>3. <b>Todd Joing, MD, EMS Council Vice Chair</b><br>4. <b>Michelle London, MD</b> , Medical Standards Committee Chair<br>5. <b>Kevin Sipprell, MD</b> , Ambulance Medical Directors Subcommittee Chair | 1. <b>Mike Hughes, EMT-P</b> , Ambulance Service Personnel Subcommittee Chair<br>2. <b>Brian Mahoney, MD</b> , EMS Council Immediate Past Chair<br>3. <b>Chief Dale Specken</b> , Operations Committee Chair |
| <b>Guests</b>   | <b>Staff</b>   |
|   | 1. Kristin Mellstrom   |

- I. The meeting was called to order by EMS Council Chair Coyne at 1:06 p.m., with a quorum assembled.
- II. The Dec. 12, 2016 Executive Committee meeting summary and today’s agenda were approved by consent.
- III. **Nominations to EMS Council and committee seats**

The following nominations approved to move to the EMS Council April 13, 2017 meeting.

- Jeff Siems, Asst. Chief, as (Reg.) rep. for Edina Fire Dept.: Other, on EMS Council

- Jake John to replace (Vacant) rep. (Reg.) for North Memorial Medical Center on EMS Council
- Shannon Gollnick as (Alt.) rep. for North Memorial Ambulance Service: Other, on EMS Council
- Kelly Simon, Trauma Mgr. (U-MN Med. Center/Fairview) to replace (Vacant) Administrator at a Medical Control Hospital on Medical Standards Committee (open seat)
- Rep. from each unscheduled ambulance service operating in Hennepin County on the Operations Committee (assigned to each service)
  - Jeff Siems, Asst. Chief, Edina Fire Dept.
  - Shannon Gollnick, North Memorial Ambulance Service

#### **IV. Vacancies on EMS Council and committees**

Current vacancies were reviewed. All organizations that have vacant seats on the EMS Council or committees have been notified by Council staff to forward nominations when they are ready.

- Administrator (Alt.) at Abbott Northwestern Hospital on EMS Council
- Administrator (Alt.) at Methodist Hospital on EMS Council
- Administrator (Alt.) at North Memorial Medical Center on EMS Council
- Rep. (Alt.) from Hennepin County Chiefs of Police Assoc. on EMS Council
- Administrator at a Medical Control Hospital on Quality Committee (open seat)
- Non-supervisory ambulance service personnel from an ambulance service providing unscheduled care within Hennepin County on the Medical Standards Committee (open seat)
- Non-supervisory ambulance service personnel from an ambulance service: Hennepin EMS, on the Ambulance Service Personnel Committee
- Non-supervisory ambulance service personnel from an ambulance service: North Memorial Ambulance Service, on the Ambulance Service Personnel Committee

#### **V. Work Plan and Committee Reports**

##### **A. Ambulance Service Personnel Subcommittee Report- reported by Kevin Sipprell, AMD Chair**

The following three protocols are under review. Dr. Lick offered to bring the proposed changes to Allina OB/Gyn Dept. to ensure the protocol meets current best practices.

- Normal Labor and Delivery
- OB Complications
- Newborn Emergencies

The protocol book formulary review will commence at the next ASP meeting.

Protocols that were moved to other committees are listed in the AMD or Medical Standards reports below.

##### **B. Ambulance Medical Directors Subcommittee Report – Kevin Sipprell, MD, Chair**

1. **Hospital Dispositions (Campus Systems)**

The Subcommittee worked on development of a disposition matrix to aid paramedics in making disposition determinations, but concluded the document would not adequately address the complexities of campus systems while remaining simple enough to be useful.

The topic was dropped from the agenda.

2. **Protocols moved from AMD to Medical Standards Committee**

**Adult Sepsis** – New protocol based on qSOFA criteria and a proposal to add a new Sepsis Alert to patient radio/phone reports was moved to Medical Standards Committee for the June meeting.

3. **Protocols under review**

Adult Symptomatic Renal Patient

Pain Management (Adult and Pediatric)

4. **Policies and Guidelines under review**

**Major Trauma Patient Disposition Guideline** – The committee will review a draft that incorporates 2011 CDC guidelines and elements that North Memorial Ambulance Service has added to its protocol.

**Stroke/CVA Disposition Guideline** – Following a recently published recommendation from the Brain Attack Coalition, the committee is amending the current Stroke/CVA disposition guideline to direct paramedics to transport stroke patients to that meet Stroke Alert criteria to certain tiered levels of stroke care at hospitals based on expected transport times.

5. **Peer Review Process/Committee Creation** – After consultation with the Hennepin County Attorney's Office, the committee reviewed the requirements to set up a peer review committee as part of the EMS Council. The purpose, structure and processes of a peer review committee, separate from the Quality Committee, were discussed. The to subcommittee concluded that creation of a separate peer review committee is not needed.

6. **9-1-1 Response to a Hospital** – The subcommittee reviewed a reported case where a hospital called 9-1-1 directly for an emergent IFT to another hospital. The ambulance service holding the PSA for that geographic location for the 9-1-1 call arrived at the hospital and was instructed about a pre-arranged disposition by the sending hospital. Per EMS Council Protocol 2080, Patient Disposition General Guidelines, the determination of patient disposition should be based on Patient Preference, unless overridden by the Ambulance Medical Director or due to patient care restriction to certain hospitals. Medical Expertise may also override patient choice in the following situations: Patient choice is: 1) Not available, 2) Inappropriate for the medical condition or 3) Sub-optimal for the presenting medical condition. The current Communications policy was followed, such that the sending hospital called 9-1-1 to route the call appropriately to the PSA holder to determine if it would take the emergent IFT or offer it to another service via mutual aid. The responding

ambulance service's concern centered on the pre-arranged disposition by the sending hospital. No further action was taken regarding this report.

**C. Medical Standards Committee Report-Michelle London, MD, Chair**

The committee did not meet in March. All policies and protocols that are ready for the EMS Council except a new Sepsis Protocol had been reviewed at the Dec. 2016 meeting and moved to the council agenda.

**D. Operations Committee Report-Staff**

The committee meeting was cancelled in January due to a snow storm. Currently, the committee is finalizing a plan for an EMS System annual report and a LODD/Ceremonies Handbook.

**E. Quality Committee Report-Marc Conterato, MD, Chair**

**1. EMS – Hospital System-Based Data Sharing Process**

Hennepin County EMS System lacks a quality improvement (QI) process that enables EMS to consistently obtain patient outcome information from hospitals based on a system data sharing policy. Currently, this is usually done within organizations when a hospital-based EMS transports a patient to that hospital's ED, however, information sharing between some EMS and hospitals that aren't affiliated with that service can be very challenging. Since each EMS service's or hospital's legal counsel may have different interpretations of HIPAA, these variations can significantly impact EMS access to outcome data that would be used for quality assurance and improvement.

The Quality Committee is considering a proposal to create a voluntary data sharing policy and procedure since legal barriers to make mandatory data sharing difficult. It appears that voluntary adoption of a policy written by the EMS Council would be the most efficient way to begin a more formal data sharing effort between system hospitals and EMS services.

The committee has initiated contact with other interested parties including the State Attorney General's Office, as the committee drafts a position paper that could be presented to the EMS Council as a first step toward a data sharing agreement, with the goal of creating a larger regional or state-wide QI data sharing agreement in the future.

**VI. Proposed EMS Council Agenda – Approved**

The planned Best Practices presentation was recently placed on hold due to presenters' schedule changes so the committee will continue to look for possible presenters and forward to council staff as soon as possible.

**VII. Future Meetings in 2017**

Exec. Committee meetings - Edina Fire Department, Station #1 from 1:00p-2:30p  
June 12, Sept. 11, Dec. 11

EMS Council meetings - Hopkins Fire Station from 3:00p-5:00p  
April 13, Oct. 12

**VIII. The meeting adjourned at 1:42 p.m.**